

**Summit Academy Board of Directors  
Summit Academy School  
30100 Olmstead, Flat Rock, MI 48134  
Regular Meeting  
Monday, March 2, 2020  
6:30 p.m.**

**Approved**

**AGENDA MINUTES**

- I. Call Meeting to Order at 6:36pm**
- II. Roll Call:**  
**Present: President Garnepudi, Secretary Edwards, Treasurer Pardoe, Director Vining**  
**Excused: Vice President Duyck**
- III. Approval of Minutes from the Special meeting on February 24, 2020**  
  
**The Special Meeting minutes from February 24, 2020 are approved as presented.**  
**Motion by Treasurer Pardoe, supported by Director Vining.**  
**Motion carried unanimously.**
- IV. Approval of Regular Meeting Agenda for March 2, 2020**  
  
**The Regular Meeting Agenda for March 2, 2020 is approved as presented.**  
**Motion by Treasurer Pardoe, supported by Secretary Edwards.**  
**Motion carried unanimously.**
- V. Public Comment - None**
- VI. Old Business**
  - A. Strategic Plan & Monthly Leadership Report**
    - Jessica Kull reviewed with the Board.
    - Jessica stated she will be sharing data at April meeting of NWEA.
    - Jessica stated the Academic Improvement Plan was February's focus.
  - B. Student Recruitment and Retention**
    - Leann Hedke stated the Family Fun Fair was a success bringing in new and current families.
    - Leann stated kindergarten enrollment is the highest it has ever been.

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- C. YMCA Program & Extracurricular activities Update
- Jessica Kull stated the afterschool clubs are finished and were a success.
  - Jessica stated she will put together a survey for the stakeholders to share with the board.
  - Jessica stated the planning for next year's clubs and extracurricular activities is underway.
  - Jessica shared the news of a grant received for summer reading intervention targeting 2<sup>nd</sup> & 3<sup>rd</sup> graders.
  - Jessica stated the YMCA usage for 2020-21 school year should be discussed soon to notify parents.
- D. Academic Improvement Plan – Root Analysis
- The board, administration and staff present discussed.
  - Jessica Kull stated the focus is on the Math progress with weekly tactical meetings, teacher action plans and implementing them.
- E. Organizational Structure and Oversight
- President Garnepudi thanked everyone at the table for their time invested over the past six weeks regarding the ESP change.
  - President Garnepudi stated Distinctive schools has decided to be our partner as our Educational Service Provider.

**Motion to move forward with Distinctive Schools as our Educational Service Provider is approved as presented.**

**Motion by Treasurer Pardoe, supported by Director Vining.**

**Motion carried unanimously.**

- Ed Roth congratulated the board for completing this by the March deadline.
- Ed stated transparency is key when completing the agreement and working towards the next steps.
- President Garnepudi discussed what the transition would look like with Distinctive.
- President Garnepudi stated a board member will be designated to work with Dickinson Wright and Distinctive towards a technical agreement.

**Motion to appoint Director Vining to work with Dickinson Wright and Distinctive towards a technical agreement is approved as presented.**

**Motion by Secretary Edwards, supported by Treasurer Pardoe.**  
**Motion carried unanimously.**

- President Garnepudi stated, Scott from Distinctive will be in the building on Wednesday to meet with staff and tour the building.
- The Board decided on March 21, 2020 for a Breakfast with Books for students and families.
- Distinctive will be present to meet families.

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F. Committee Discussions

- President Garnepudi stated the core of the discussions have been working on the Education Service Provider.

**VII. New Business**

A. NCSI Fall Updates

- Leann Hedke reviewed with the Board.
- Leann stated all policies have been reviewed by Dickinson Wright and can be approved except 5330.02.

**The NCSI Fall Updates which include Table of Contents, Policy numbers 1420, 2265, 2410, 2414, 2418, 2628, 5230, 5512, 6800, 7434, 8400, 8462 rejecting policy 5330.02 are approved as presented.**

**Motion by Director Vining, supported by Treasurer Pardoe.**

**Motion carried unanimously.**

B. Transparency Certification Form

- Jason Hamstra reviewed with the Board.
- Jason stated this is the third and final installment for the school year.

**The Transparency Form is approved as presented.**

**Motion by Treasurer Pardoe, supported by President Garnepudi.**

**Motion carried unanimously.**

**VIII. Consideration of Bills/Receipts/Financial Report**

A. Approval of the Consideration of Bills/Receipts/Financial Reports.

- Felicia Williams reviewed with the Board.

**The Consideration of Bills/Receipts/Financial reports are approved as presented.**

**Motion by Secretary Edwards, supported by President Garnepudi.**

**Motion carried unanimously.**

B. Budget Revision 2019-2020

- Treasurer Pardoe stated the finance committee is currently working together and review at the April Board meeting.
- Treasurer Pardoe thanked Felicia and the Provision team for their service.

**IX. Public Comment**

- Jason Hagler stated concerns regarding change in ESP and playground.
- Fred Borowski asked about what the compensation models for teachers.
- Elizabeth Cafego stated her concerns.

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**X. Board Comment**

-Secretary Edwards stated we are moving in a positive direction. He thanked Distinctive, parents and staff for attending the meeting.

-Director Vining thanked everyone for coming and sharing their concerns and comments. She stated transparency is key in the transition with minimal disruptions to our students and families.

-President Garnepudi stated the school is not closing and the excitement of the partnership with Distinctive schools should be the conversation.

**XI. Correspondence - NONE**

**XII. Authorizer Comment**

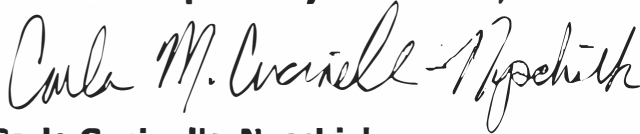
-Ed Roth stated the exercise the group went through to make a new future for the students is embodied in the schools' mission statement.

**XIII. Adjournment**

**Motion by Treasurer Pardoe, supported by Director Vining to adjourn the Regular meeting at 8:18pm.**

**Motion carried unanimously.**

**Minutes Respectfully Submitted,**



**Carla Cucinella-Nyschick  
Executive Assistant Administrator**

**Approved by the Summit Academy Board at their April 13, 2020 meeting.**

**Secretary:**  **Date:** 4/13/2020