

**Summit Academy Board of Directors  
Summit Academy School  
30100 Olmstead, Flat Rock, MI 48134  
Special Meeting  
Monday, February 24, 2020  
6:30 p.m.**

**AGENDA MINUTES**

**APPROVED**

- I. Call Meeting to Order: 6:34 pm**
- II. Roll Call:**  
**Present: President Garnepudi, Vice President Duyck, Treasurer Pardoe, Director Vining**  
**Excused: Secretary Edwards**
- III. Approval of Minutes from the Regular meeting on February 10, 2020**  
  
**The Regular Meeting Minutes from February 10, 2020 are approved as presented.**  
**Motion by Vice President Duyck, supported by Treasurer Pardoe. Carried unanimously.**
- IV. Approval of Special Meeting Agenda for February 24, 2020**  
  
Director Vining asked that Insurance Policies be added to VI. Old Business, Item B.  
  
**The Special Meeting Agenda for February 24, 2020 is approved as amended.**  
**Motion by Vice President Duyck, supported by Treasurer Pardoe. Carried unanimously**
- V. Public Comment: None**
- VI. Old Business**
  - A. Organizational Structure and Oversight**
    - President Garnepudi, Director Vining, Jessica Kull, and Alicia Jenkins informed the rest of the team about the visits to the Phalen and Distinctive schools.
    - Overview of Phalen schools visit.

*Our mission is to nurture and inspire our school community and facilitate quality educational opportunities in a safe learning environment, enabling students to reach their maximum potential.*

- The overview of Phalen included descriptions of their structures, location of schools, description of Phalen's guiding principles, the use of data, assessment and curricular resources.
- Overview of Distinctive school's visit.
- The overview of Distinctive included descriptions of structures, focus on socioemotional learning, instructional strategies, student engagement, professional development
- Strengths of Phalen were discussed
- Strengths of Distinctive were discussed
- The team generated additional questions for Phalen schools.
- The team generated additional questions for Distinctive schools. Many of the questions were answered by Erin Lanoue, the Distinctive team member present at the board meeting.
- Treasurer Pardoe and Vice President Duyck shared their interview with board members from a Distinctive school.
- Treasurer Pardoe and Vice President Duyck are working to set up interviews with board members from Phalen schools

**B. Insurance Policies**

- Director Vining stated that the insurance company had been contacted about potential cancellation dependent on how the Academy proceeds with management decisions.

**Motion to approve the insurance policies for the Academy as presented. Motion by Director Vining, supported by Treasurer Pardoe. Carried unanimously**

**VII. New Business: None**

**VIII. Public Comment: None**

**IX. Board Comment:**

- The board members thanked everyone for their time and hard work.

**X. Correspondence: None**

**XI. Authorizer Comment**

- Mr. Roth reminded everyone to keep the mission statement in mind as they consider the decisions.

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**XII. Adjournment**

**Motion by Vice President Duyck, supported by Director Vining to adjourn the Special meeting at 8:52 pm. Carried Unanimously.**

**Minutes Respectfully Submitted,**



**Jason L. Hamstra  
Administrator of Data and Reporting**

**Approved by the Summit Academy Board at their March 2,  
2020 Meeting.**

**Secretary: [Signature] Date: 3/2/2020**