

**Summit Academy Board of Directors
Summit Academy School
30100 Olmstead, Flat Rock, MI 48134
Regular Meeting
Monday, April 13, 2020
6:30 p.m.**

AGENDA MINUTES

APPROVED

- I. Call Meeting to Order at 6:35pm**
- II. Roll Call:**
Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining
- III. Approval of Minutes from the Regular meeting on March 2, 2020**

The Regular meeting minutes from March 2, 2020 are approved as presented.

**Motion by Director Vining, supported by Treasurer Pardoe.
Motion carried unanimously.**

Roll Call:
Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining

- IV. Approval of Regular Meeting Agenda for April 13, 2020**

The Regular meeting agenda for April 13, 2020 is approved as presented.

**Motion by Director Vining, supported by Vice President Duyck.
Motion carried unanimously.**

Roll Call:
Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining

- V. Public Comment - None**

- VI. Old Business**

- A. Strategic Plan & Monthly Leadership Report**
 - Jessica Kull reviewed the Monthly Leadership Report with the Board.
 - Jessica announced her acceptance as the School Director with Summit Academy – Distinctive Schools for 2020-21.
 - Jessica reviewed how the Virtual learning with students was going.
 - Jessica reviewed how the rest of the school year will look like from a virtual learning aspect.

Our mission is to nurture and inspire our school community and facilitate quality educational opportunities in a safe learning environment, enabling students to reach their maximum potential.

- B. Student Recruitment and Retention
 - Jessica Kull stated a Recruitment team has been started for the 2020-21 enrollment.
 - Scott Frauenheim from Distinctive Schools stated the plan for a "Town Hall" meeting for parents will happen in the next couple months.
- C. YMCA Program & Extracurricular activities Update
 - Scott Frauenheim from Distinctive schools stated they are working with the administration regarding the needs of the families for afterschool care and activities including sports.
- D. Academic Improvement Plan – Root Analysis
 - Jessica Kull stated the team is working on a Campus Growth Plan with Distinctive schools which will help with the Academic Improvement Plan.
- E. Organizational Structure and Oversight
 - President Garnepudi reviewed with the Board.
- F. Committee Discussions
 - Finance:
 - Jason Hamstra stated the committee had productive calls regarding budget revisions and the 2020-21 budget. He indicated they are working with Distinctive schools.
 - Jason stated the Spring borrowing with Comerica has begun.
 - Treasurer Pardoe stated the committee is looking at the Fund Balance to help with some updates like the roof and furnace concerns.
 - Academic: None
 - Governance: None
- G. Reauthorization
 - Leann Hedke stated the team has a call on Friday with Distinctive regarding Reauthorization documents.

VII. New Business
VIII.

- A. Early Childhood Education Questionnaire - Tabled
- B. Matriculation Agreement - Tabled
- C. Ratification of Continuity of Learning and COVID-19 Response Plan - Tabled
- D. Application & Enrollment Form

The Application and Enrollment Form for 2020-2021 is approved as presented.

Motion by Treasurer Pardoe, supported by Director Vining.
Motion carried unanimously.

Our mission is to nurture and inspire our school community and facilitate quality educational opportunities in a safe learning environment, enabling students to reach their maximum potential.

Roll Call:

Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining

E. Nomination of Secretary Edwards

-President Garnepudi read a letter from Secretary Edwards regarding not returning to the Summit Academy Board of Directors.

-President Garnepudi stated Secretary Edwards will finish his final term in July.

IX. Consideration of Bills/Receipts/Financial Report

A. Approval of the Consideration of Bills/Receipts/Financial Reports.

-Felicia Williams reviewed the Consideration of Bills/Receipts/Financial Reports with the Board.

The Consideration of Bills/Receipts/Financial reports are approved as presented.

Motion by Vice President Duyck, supported by Secretary Edwards.

Motion carried unanimously.

Roll Call:

Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining

B. 3rd Quarter Financials – US Bank Letter

-Jason Hamstra reviewed with the Board.

The 3rd Quarter Financials for US Bank are approved as presented.

Motion by Treasurer Pardoe, supported by Vice President Duyck.

Motion carried unanimously.

Roll Call:

Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining

X. Public Comment - None

XI. Board Comment

-Treasurer Pardoe thanked everyone from the Summit team for the extra effort put in over the last few months. She thanked the Distinctive team.

-Director Vining congratulated Jessica Kull on her positions

XII. Correspondence

Our mission is to nurture and inspire our school community and facilitate quality educational opportunities in a safe learning environment, enabling students to reach their maximum potential.

XIII. Authorizer Comment

- Ed Roth congratulated Jessica Kull on accepting next year's position.
- Ed congratulated the Board and stated all this hard work is for the students.

XIV. Adjournment

Motion by Treasurer Pardoe, supported by Secretary Edwards to adjourn the Regular meeting at 7:41pm.

Motion carried unanimously.

Roll Call:


Present: President Garnepudi, Vice President Duyck, Secretary Edwards, Treasurer Pardoe, Director Vining

Minutes Respectfully Submitted,



**Carla Cucinella-Nyschick
Executive Assistant Administrator**

**Approved by the Summit Academy Board at their
May 4, 2020 meeting.**

Secretary:  **Date: 5/4/2020**