

**Summit Academy North of Directors
Annual Organizational Meeting
Thursday, August 12, 2021**

ZOOM MEETING:

6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/84410178920?pwd=Qm5VNjhQV2NFTTZEUDJwSjlzT0E2dz09>

Meeting ID: 844 1017 8920

Passcode: tGr4AZ

One tap mobile

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Find your local number: <https://us06web.zoom.us/j/kcQuBhltER>

AGENDA

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Minutes of July 15, 2021**
- V. Approval of Agenda August 12, 2021**
- VI. Consideration of Bills/Receipts/Financial Reports- Jason will review with the Board**
 - A. Bills, Receipts, Financial Reports**
- VII. Annual Organizational Meeting Business**

A. Motion to declare all offices vacant

Motion by _____, supported by _____ to declare all offices vacant.

B. Election of Officers

i. Election of President

Motion by _____, supported by _____ to nominate _____ as President.

ii. Election of Vice President

Motion by _____, supported by _____ to nominate _____ as Vice-President.

iii. Election of Secretary

Motion by _____, supported by _____ to nominate _____ as Secretary.

iv. Election of Treasurer

Motion by _____, supported by _____ to nominate _____ as Treasurer.

Organizational Operation

v. Identification of Depository/Financial Institution

Motion by _____, supported by _____ to identify _____ as the depository/financial institution of the Academy.

vi. Identification of Newspaper of Record

Motion by _____, supported by _____ to name _____ as the newspaper of record of the Academy.

vii. Board Corresponding Agent Resolution

Motion by _____, supported by _____ to appoint _____ as the corresponding agent of the Board.

viii. Principal Office & Public Notice Posting Location

Motion by _____, supported by _____ to name _____ as the principal office and public notice posting location.

ix. Appointment of Freedom of Information Act Coordinator

Motion by _____, supported by _____ to appoint _____ as the Freedom of Information Act Coordinator.

- x. Appointment of Office of Civil Rights Representative
Motion by _____, supported by _____ to appoint _____ as the Office of Civil Rights Representative.
- xi. Appointment of Sexual Harassment Representative
Motion by _____, supported by _____ to appoint _____ and _____ as the Sexual Harassment Representatives of the Academy.
- xii. Appointment of Title VI Representative
Motion by _____, supported by _____ to appoint _____ as the Title VI Representative of the Academy.
- xiii. Appointment of Title IX Representative
Motion by _____, supported by _____ to appoint _____ and _____ as the Title IX Representatives for the Board.
- xiv. Appointment of Section 504 Representative
Motion by _____, supported _____ to appoint _____ as the Section 504 Representative for the Academy.
- xv. Appointment of Homeless Children and Youth Liaison
Motion by _____, supported by _____ to appoint _____ as the Homeless Children and Youth Liaison for the Academy.
- xvi. Designation of Account Signatory
Motion by _____, supported by _____ to designate _____, with _____ signatures required as account signatories.
- xvii. Designation of Legal Counsel
Motion by _____, supported by _____ to designate
- xviii. Designation of Independent Audit Firm
Motion by _____, supported by _____ to designate _____ as the Independent Audit Firm for the Academy.
- xix. Authorization of Contracts
Motion by _____, supported by _____ to name _____ to authorize contracts in the amount of _____ or less.
- xx. Designation of Electronic Transfer Officer (ETO)

Motion by _____, supported by _____ to designate _____ as the Electronic Transfer Officer for the Academy.

- xxi. Approval of the use of facsimile signatures stamps
Motion by _____, supported by _____ to approve the use of facsimile signatures.
- xxii. Appointment of Academy Resident Agent
Motion by _____, supported by _____ to approve the Appointment of _____ as the Academy Resident Agent.

VIII. Old Business

- A. Board Committee Reports
1. Finance-Walker will update the Board
 - a. Shared Staffing Revenue
 2. Governance/Staff Retention-Braun/Walker will update the Board
 3. Academics-Operhall will update the Board
 4. Stakeholder Involvement/Communication-Bynum review this with the Board

IX. New Business

- A. Leadership Reports-Questions
- B. HACCP – Hazard Analysis and Critical Control Points (School Meals Program Annual Approval- Jason will review this with the Board
- C. Transparency Reporting Certification -Jason will review this with the Board
- D. Review of the Vendor No-conflict Form for Vendor
- E. Annual review of Anti-Nepotism Forms-Staff
- F. Roofing Proposals-Jason will review this with the Board
- G. Bus Lease- CH&H-Jason will review this with the Board
- H. Edgenuity Quote for 2021-2022- Jason will review this with the Board.
- I. PSA Refunding Bonds, Series 2021-Amendment to Independent Contract Agreement with Partner Solutions-Leann will review this with the Board.

The items below pertain to the nonprofit status of the school

- J. Annual Re-instated Articles of Incorporation-Submission and Ratification- Leann will review this with the Board
- K. Ratify the submission of the Restated Articles of Incorporation- per CMU- Leann will review this with the Board
- L. Ratify approval of the Restated Articles of Incorporation- per CMU- Leann will review this with the Board.

X. Public Comment

XI. Board Comment

XII. Correspondence

XIII. Authorizer Comment

XIV. Adjournment