

APPROVED
Proposed

**Summit Academy North of Directors
18601 Middlebelt, Romulus, MI 48174
High School Room 205/206
Thursday, April 21, 2022
6:00 p.m.**

MINUTES

- I. Call Meeting to Order 6:07 pm**
- II. Pledge of Allegiance**
- III. Roll Call: Present: President Operhall, Vice-President Ring, Secretary Bynum
Excused: Treasurer Walker**

IV. Approval of Minutes of March 10, 2022

The minutes of the regular meeting of March 10, 2022, are approved as presented. Motion by Secretary Bynum, supported by Vice-President Ring. Motion carried unanimously.

V. Approval of Agenda April 21, 2022

The agenda of the special meeting of April 21, 2022, is approved as presented. Motion by Secretary Bynum, supported by Vice-President Ring. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Report/3rd Quarter Financials-Jason Hamstra reviewed this with the Board

- A. Financial Report-Jason reviewed. Budget meetings are underway.
The budget revision is planned for May.**

The bills, receipts, and financial report are approved as presented. Motion by Secretary Bynum, supported by Vice-President Ring. Motion passed unanimously.

- B. 3rd Quarter Letters, Certifications
Jason reviewed with the Board. Quarterly disclosures and certifications.**

The third quarter disclosure letters and certifications are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

VII. Old Business

A. Administrative Committee Reports

1. Finance- Jason Hamstra updated the Board.
 - Working on the budget revision and the 2022-2023 original also.
 - ESSER III funds still out there, we have a few years to spend.
 - Capital improvements-roof, playground equipment, parking lot.
 - We will be eligible for the Wayne County mileage. Approximately \$300/per pupil, the mileage is for six years.
 - We are anticipating a 10% increase in health benefits. Partner Solutions switched back to Blue Care Network and they guaranteed pricing increase would not be more than 10%.
 - Our goal is to focus on Increase 401K contributions also suggested by Partner Solutions.
 - Bonuses, raises and remote Fridays have helped with retention.
2. Governance/Staff Retention- Leann updated the Board.
 - Covered by Jason.
 - Bryan Tyitye very interested in board appointment. He will be coming in May.
3. Academics- President Operhall updated the Board.
 - Alicia shared an email.
 - The students are testing.
 - Working with data coaches.
 - Focused on plans for the summer learning program.
 - Summer learning program- we will utilize ESSER funds.
4. Stakeholder Involvement/Communication- Secretary Bynum reviewed this with the Board.
 - We surveyed the staff on morale and why they like it here.
 - Safety, support of administration, and family atmosphere.
 - Climate and Culture first choice is 41% family atmosphere.
 - Instructional Climate Remote instruction half day Fridays was first.
 - EOY survey will go to all parents inTandem and in person.

VIII. New Business

- ### **A. Leadership Reports- Frank, Brenda, Ria of the Elementary, presented their report.**
- Brenda reported on Preschool and GSRP.

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- Good staff working in the programs.
- Promoting enrollment. Interviews with parents interested in GSRP.
- MDE grant of \$109,000 for our pay preschool program. Making our ordering list; it can be used for staff salary, bonuses.
- Looking for other grant opportunities.
- A majority of the four-year-olds are moving to kindergarten.
- May 20th ECC Expo Preschool and K families.
- Ria stated that they have reopened the sensory room-50 students visiting daily. Some are special ed students, and some are general ed.
- Frank-NWEA results were great K-5.
- Reading month was March. Raised just under \$10,000 in the read-a-thon. Won Local 4 reading contest, and \$200 for free books.

B. School Calendar 2022-2023-Leann reviewed this with the Board.

- We are going to use five PD days in the calendar.
- If we go over 6 snow days, we will not qualify for 3 additional days; but we will utilize remote instruction for days over six.
- All Fridays for the 2022-2023 school year will be remote. Fridays will be half days from 8:00 am to 12:15 pm.
- Teachers will be instructing and available from 8:00 am to 12:15. The afternoon will be utilized for preparation and planning.
- The Academy has learned that an innovative approach to time in education allows us to support students and staff more effectively. The remote Fridays have given us opportunities to use time differently to meet the needs of students. The Academy believes that the proposed calendar, and the work that has been done to provide robust academic experiences, even in a virtual environment, will provide the us with a niche that can be leveraged to recruit teachers, retain teachers, and set us apart instructionally.

The 2022-2023 school calendar is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

C. Upper Elementary Playground Relocation and Proposal Plan- Leann reviewed this with the Board.

- Leann-new addition construction will be in the way of the playground.
- The playground will sit behind preschool. The installers will relocate it.

The upper elementary playground relocation and proposal plan are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

D. Revised CMU ACH Resolution, revised CMU Facsimile Resolution- Jason reviewed this with the Board.

- CMU contacted Partner Solutions regarding the signing of checks and the use of facsimile signatures. The Treasurer will now initiate the process. This will ensure that the Board has control. Other Board members can initiate it as well.

The CMU ACH revised resolution and facsimile resolution are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- E. DELL Power Server Quote- Jason reviewed this with the Board.
- Price quote in the amount of \$18,692, and \$160 for cabling.
 - Our main server storage went down.

The DELL power server quote in the amount of \$18,692 is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- F. Taylor School District CTE- Jason reviewed this with the Board.
- The Academic Dean at HS was approached by Taylor School District about adding Career and Technical Education, CTE to our curriculum.
 - Students are interested. We will start with a small number of participating students.
 - They offer building trades, health sciences, cosmetology, culinary arts, computer science, etc.
 - Agreement will split the FTE between our school and TSD.
 - Legal has reviewed.
 - Taylor Tech Center is on Wick.
 - We bus the kids.
 - Year to year agreement.

The Board hereby resolves to implement the program and course offerings delineated in and subject to the CTE program agreement between the Academy and Taylor School District, but conditioned upon said agreement being in force, and hereby delegates to its administration the authority to execute said agreement and the discretion to terminate it in accordance with its terms in the best interests of the Academy. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- G. HR Quarterly Report-January through March-Jason reviewed this with the Board.

IX. Public Comment-None

X. Board Comment-

Vice-President Ring saw college magnets on lockers at the high school. Would like to make sure we have them for military and trade school. Vice-President Ring has bowling coupons for our Canton students, and she had information on Bookstock-a large used book sale at Laurel Park

XI. Correspondence- CMU letter to President Operhall -Spirit of the Future Governor John Engler Center for Charter Schools Scholarship award to Sarah Hudson.

XII. Authorizer Comment


Jonathon thanks serving on the focus group. Feedback on the impact of the pandemic on education. There will be another round of participation. Regarding the relocating of playground, there will need to be an updated site map. There is a high probability that we will need to update to educational program due to CTE addition. Annual conference 08/23. Member of our staff will present. Keep eye on email academic performance report for EOY will be out in June.

Leann stated that Megan Nyland is up for Teacher of The Year.

XIII. Adjournment

Motion by Vice-President Ring, supported by Secretary Bynum to adjourn the meeting at 7:25 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,


Teresa Golba

Approved by the Board of Directors at their _____ meeting.

Secretary: 

Date: 5-17-22

May 17, 2022