

**Summit Academy North of Directors
Annual Organizational Meeting
Thursday, August 11, 2022
High School
18601 Middlebelt Road, Romulus, MI. 48174**

AGENDA

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Minutes of July 14,2022**
- V. Approval of Agenda August 11, 2022**
- VI. Consideration of Bills/Receipts/Financial Reports-Leann will review with the Board**
 - A. Approval of the bills, receipts, financial reports
 - B. Chromebook Quote
- VII. Annual Organizational Meeting Business**
 - A. Motion to declare all offices vacant**
 - B. Election of Officers**
 - i. Election of President
 - ii. Election of Vice President
 - iii. Election of Secretary
 - iv. Election of Treasurer
 - Organizational Operation**
 - v. Identification of Depository/Financial Institution
 - vi. Identification of Newspaper of Record
 - vii. Board Corresponding Agent Resolution

- viii. Principal Office & Public Notice Posting Location
- ix. Appointment of Freedom of Information Act Coordinator
- x. Appointment of Office of Civil Rights Representative
- xi. Appointment of Sexual Harassment Representative
- xii. Appointment of Title VI Representative
- xiii. Appointment of Title IX Representative
- xiv. Appointment of Section 504 Representative
- xv. Appointment of Homeless Children and Youth Liaison
- xvi. Designation of Account Signatory
- xvii. Designation of Legal Counsel
- xviii. Designation of Independent Audit Firm
- xix. Authorization of Contracts
- xx. Designation of Electronic Transfer Officer (ETO)
- xxi. Approval of the use of facsimile signatures stamps
- xxii. Appointment of the Academy Resident Agent
- xxii. Appointment of the Academy Chief Administrative Officer
- xxiii. Appointment of the Academy Chief Administrative Officer

VIII. Old Business

- A. NCSI Update-Leann will review these with the Board.

IX. New Business

- A. Leadership Reports
- B. Renomination of Kathleen Operhall

- C. HACCP – Hazard Analysis and Critical Control Points (School Meals Program Annual Approval- Leann will review this with the Board
- D. Transparency Reporting Certification- Fall- Leann will review this with the Board

The items below pertain to the nonprofit status of the school

- E. Annual Restated Articles of Incorporation-Submission and Ratification- Leann will review this with the Board
- F. Ratify the approval of the Restated Articles of Incorporation- per CMU- Leann will review this with the Board
- G. Ratify submission of the Restated Articles of Incorporation- per CMU- Leann will review this with the Board
- H. Athletic Handbook 2022-2023

X. Public Comment

XI. Board Comment

**XII. Correspondence
CMU Contract Amendment Virtual K-12**

XIII. Authorizer Comment

XIV. Adjournment