

PROPOSED

APPROVED

**Summit Academy North of Directors
18601 Middlebelt Road, Romulus, MI 48174
High School
Regular Meeting
Thursday, September 8, 2022
6:00 p.m.**

MINUTES

- I. Call Meeting to Order at 6:03 pm**
- II. Pledge of Allegiance**
- III. Roll Call: Present: President Operhall, Vice-President Ring, Secretary Bynum
Excused: Treasurer Walker**
- IV. Approval of Minutes of August 11, 2022**

The minutes of the annual organizational meeting are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- V. Approval of Agenda September 8, 2022**

The agenda of the regular meeting of September 9, 2022, is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- VI. Consideration of Bills/Receipts/Financials-Jason will review this with the Board**
 - A. Bills, Receipts, Financials**
 - Jason stated we are on target regarding the budget.
 - The enrollment numbers are higher than the projected number.
 - We are where we should be this time of year. It is a busy time for ordering.

The bills, receipts, and financial reports are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- B. Invoices for approval**
 - a. PowerSchool**

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- Leann stated this is an add-on.
- This is for installation and development.
- From here there will be an annual invoice.
- The data will be individual and comparative.
- Chris Swaffield and the tech team will maintain it.
- There will be live updates to student data.
- Leann stated that this is for a very powerful dashboard tool for teachers

The PowerSchool invoice in the amount of \$18,905.70 is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

VII. Old Business

A. Strategic Plan-

- Leann stated the administrators are very close to finishing the updating of the strategic plan, and that we should have something to bring to the Board for review in October, and plan on working on it together in November.
- Operations and Sustainability needs work. Treasurer Walker and Vice-President Ring will work on it.

B. Board Committee Reports

1. Finance-Treasurer Walker will update the Board.
 1. Jason Hamstra stated there was nothing major to report at this time. Once the first count day in October comes, we will have more information.
 2. Governance/Staff Retention- Treasurer Walker will update the Board- Jason Hamstra stated there was no report
 3. Academics-President Operhall will update the Board-
- President Operhall stated that she was very happy with the reports she is receiving from Alicia on summer school.
 - Alicia spoke about professional development and how good Gerry Brooks was. He was exactly what we needed.
 - In addition, the teachers had REVEAL training and Doug Curry worked with teachers on classroom management.
 - We didn't have the staff turnover we typically do. The half-day Fridays are a part of that. Teachers have more planning time.
 - Alicia stated that the beginning of the year has gone smooth. Students and staff are glad to be back.
 - Laptop roll-out has gone smoothly, thanks to the technology team.
 - Leann stated that we are celebrating our 25th anniversary.
 - 4. Stakeholder Involvement/Communication-Secretary Bynum review this with the Board

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- Secretary Bynum stated that parents have been happy with communication. It's important to make sure our communications are consistent with the families.
- Meet The Teacher went well at all the buildings. Next year we will have a second Meet The Teacher in the evening for those families who are not able to come during the day.
- Climate and Culture Council is forming. It includes volunteer interested staff.
- Leann stated that we now have a family liaison who works with new families to help them, and their student, become family with our school. He is doing an amazing job handling one-on-one emails and questions.
- Leann added that we are staying with our policy of no parents in the main part of the building to drop off students.

VIII. New Business

- A. Leadership Reports
 - Leann invited questions and stated that the administrators would be at the next meeting.
- B. Student Handbooks
 - Leann asked the Board if they had any questions.
 - Vice-President Ring stated that some of the verbiage was missing from the elementary handbook.
 - Leann stated that the verbiage would be copied and added from the other handbooks.
 - Alicia added that the NWEA assessments are in the handbook.

The Student Handbook(s) are approved as amended. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

C. Athletic Handbook

The Athletic Handbook is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

IX. Public Comment-None

X. Board Comment-Vice-

- President Ring asked if there was any follow-up from the parent that attended one of the meetings. Leann responded that he hasn't reached out.
- Leann stated that we were second for the innovation award at CMU.

XI. Correspondence-None

XII. Authorizer Comment-None

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XIII. Adjournment
Motion by Vice-President Ring, supported by Secretary Bynum to adjourn the meeting at 6:52 pm. The motion carried unanimously.

Proposed Minutes Respectfully Submitted,


Teresa Golba

*Approved by the Board of Directors at
their 10-11-22 Meeting*

Secretary: S Bynum

Date: 10/11/22