

APPROVED

**Summit Academy North Board of Directors
SPECIAL MEETING
Board of Education Room
Central Office 18601 Middlebelt Road,
Romulus, MI. 48174
Tuesday, October 11, 2022
7:00 p.m.**

MINUTES

- I. Call Meeting to Order 7:00 pm**
- II. Pledge of Allegiance**
- III. Roll Call: Vice President Ring (Present), Secretary Bynum (Present), Treasurer Walker (Present), President Operhall**
- IV. Approval of Minutes of September 08, 2022**

The minutes of the regular meeting of September 08, 2022, are approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

V. Approval of Special Meeting Agenda October 11, 2022

The agenda of the special meeting of October 11, 2022, is approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

VI. Consideration of Bills/Receipts/ 1st Quarter Financial Report and US Bank Letter

- A. First Quarter financials, bills, and receipts**
 - Jason Hamstra reviewed the September and 1st Quarter financials with the board.

The first quarter financials, bills, and receipts are approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- B. US Bank letter, Certification for EMMA**
 - Jason Hamstra reviewed the bond covenant certification with the board.

The US Bank Continuing Disclosure and EMMA certification are approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

C. Invoices for approval-Jason reviewed this with the Board

- i. Digicom Global Inc. invoice for \$17,055.63. This will come from School Safety grant funds.

The Digicom Global, Inc. quote in the amount of \$17,055.63 is approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- ii. Schlate Trucking invoice for \$21,255. This is for site preparation and asphalt removal for preschool construction.

The Schlate Trucking invoice in the amount of \$21,255 is approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- iii. Imagine Learning invoice for \$14,100. This is for academic intervention for Math and Language Arts driven by results from NWEA/MAP Testing.

The Imagine Learning quote in the amount of \$14,100 is approved as presented. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

D. 2022-2023 Section 98c Learning Loss Plan-Alicia reviewed this with the Board.

- Alicia Jenkins reviewed the Learning Loss Plan.
- Plans primary focus is implementation of "What I Need" (WIN) time in grades K-12.
- WIN focuses on addressing specific learning targets that are student specific.

VII. Old Business

A. Construction Bid Approvals- Jason reviewed this with the Board

- i. Cement Work Bid: Received two bids for cement work one from Midtown Group and one from Biundo Cement. Midtown Group did not include sidewalk as was indicated in the bid package.

The bid from Biundo Cement for \$58,000 for cement work was approved as presented contingent upon Dickinson-Wright review and draft of the contract, designating Jason Hamstra to sign the contract. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- ii. Windows Bid: Received one bid from Lincoln Park Glass for \$62,705

The bid from Lincoln Park Glass for \$62,705 for windows was approved as presented contingent upon Dickinson-Wright review and draft of the contract, designating Jason Hamstra to sign the contract. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- iii. Roofing Bid: Received one bid from Armstrong Inc for \$44,000. This was the contractor that complete the summer roofing project

The bid from Armstong Inc for \$44,000 for roofing materials and installation was approved as presented contingent upon Dickinson-Wright review and draft of the contract, designating Jason Hamstra to sign the contract. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- iv. HVAC Bid: Received two bids from Temperature Solutions for \$189,248 and Gee Missler for \$123,873. The Gee Missler bid was turned in past the deadline, was missing components, and completion timeline was 5 months out.

The bid from Temperature Solutions for \$189,248 for HVAC equipment and installation was approved as presented contingent upon Dickinson-Wright review and draft of the contract, designating Jason Hamstra to sign the contract. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

- v. Lumber Bid: Received two bids for lumber material from Carter Lumber for \$121,858 and Man's Lumber \$93,638.

The bid from Man's Lumber for \$93,638 for lumber was approved as presented contingent upon Dickinson-Wright review and draft of the contract, designating Jason Hamstra to sign the contract. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

VIII. New Business-NONE

IX. Public Comment - NONE

X. Board Comment - NONE

XI. Correspondence - NONE

XII. Authorizer Comment

- A. Mr. Trout reminded the board of upcoming professional development

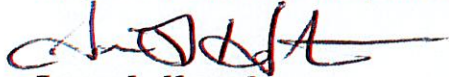
Proposed
APPROVED

opportunities.

XIII. Adjournment

Motion for adjournment at 7:29 pm. Motion by Secretary Bynum, supported by Treasurer Walker. Carried Unanimously.

Proposed Minutes Respectfully Submitted,



Jason L. Hamstra

Approved by the Board at their 11-10 2022.

Secretary: 

Date: 11/10/22