

**Summit Academy North of Directors  
18601 Middlebelt Road, Romulus, MI 48174  
North High School  
Thursday, November 10, 2022  
6:00 p.m.**

**MINUTES**

- I. Call Meeting to Order 6:00pm.**
- II. Pledge of Allegiance**
- III. Roll Call:**  
**Present: President Operhall, Vice-President Ring, Secretary Bynum**  
**Excused: Treasurer Walker**
- IV. Approval of Minutes of the regular meeting of October 11, 2022**  
**The minutes of the special meeting of October 11, 2022, are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**
- V. Approval of Agenda of the regular meeting of November 10, 2022**  
**The agenda of the regular meeting of November 10, 2022, is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**
- VI. Audit Presentation- Croskey Lanni reviewed this with the Board-**
- Steve Scheel presented the audited financials.
  - Independent audit opinion with no findings. Clean opinion.
  - 33% unrestricted revenue-solid financial position.
  - MDE letter may come on fund balance expense, the budget stated that the Academy would not utilize fund equity
  - Federal Funds- Single Audit- more detailed compliance requirements. No findings or questioned costs.
- The annual audited financial statement, complete audit report, and opinion of an accountant with a copy of the management letter delivered by the auditors, are accepted as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**
- VII. Consideration of Bills/Receipts/ Financial Report-Jason reviewed this with the Board**
- A. Financial Report
- Jason reviewed the financials.

- Vice-President Ring- Occupational Therapy- expenses are high.
- Jason reminded the board that the retention bonuses budgeted for the 2022-23 school year are going out on the 16<sup>th</sup> of the month.
- President Operhall asked about Leann and the bonuses. She did not receive the end of year or the November bonus.

**The bills, receipts and financial reports are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**

**Motion by Secretary Bynum, supported by Vice-President Ring to approve the bonus for Leann commensurate with what the administrators received in June 2022 and in November 2022.**

- B. Board approved response to audited financial statement, single audit, and no management letter. Accepted earlier.
- C. Budget Revision- Jason reviewed this with the Board
  - Jason- there are several outstanding grants that we are waiting to receive final allocations for.
  - Jason is hopeful that the budget revision will be brought to the Board at the December meeting.
- D. Exhibit A Bond Series 2021-Jason reviewed this with the Board
  - Jason reviewed the annual disclosure compliance. This included financial compliance items, student enrollment, student retention, and state report card information.

**The Exhibit A Annual Disclosure on Bond Series 2021 is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**

### **XIII. Old Business**

- A. Strategic Plan- Leann reviewed this with the Board
  - Leann sent the strategic plan in the October board packet.
  - We need to complete the sustainability piece. The District Accreditation is this year. Both Vice-President Ring and Jason Treasurer Walker want to work on the sustainability component of the strategic plan. Perhaps the team can meet and bring something to the December meeting.

### **IX. New Business**

- A. Leadership Reports- Building Principals reviewed their report with the Board.
  - Frank updated the board on elementary activities and highlights.
  - Brenda updated on preschool student in the hospital and preschool program.
  - Ria discussed disruptive students the Academy efforts to strengthen de-escalation strategies.

- Mike introduced Danielle Stathakis, new assistant principal at the middle school. Mike also highlighted middle school activities.
  - High School - Leann presented because high school administrators were attending National Honor Society induction. High school admin will come in December.
  - New Preschool- Leann commented that the septic field is in.
- B. Re-enrollment and Open Enrollment Dates- Leann reviewed this with the Board.
- Leann Have to be approved every year.
  - Leann stated her last year will be 2023-2024.
    1. Re-enrollment Dates: 2023-2024: January 10, 2023-February 6, 2023.
    2. Open Enrollment Dates: 2023-2024: February 7, 2023 - February 23, 2023

**The re-enrollment dates for 2023-2024, and open enrollment dates for 2023-2024 are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**

**X. Public Comment-None**

**XI. Board Comment-President Operhall commended Frank for his programming. Ring stated that the report from auditor was impressive. Commended the team. Thank you.**

**XII. Correspondence- none**

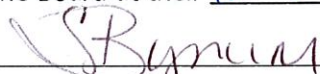
**XIII. Authorizer Comment -Email from Jonathon that the Board development on the 17<sup>th</sup> has been cancelled.**

**XIV. Adjournment  
Motion to adjourn the meeting at 6:55pm. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.**

**Minutes respectfully submitted,**

  
Teresa Golba

Approved by the Board at their 12-8 2022 meeting.

Secretary: 

Date: 12-08-2022