

PROPOSED

APPROVED

**Summit Academy North of Directors
18601 Middlebelt Road
Romulus, MI. 48174
High School, Room 205-206
Thursday, February 9, 2023
6:00 p.m.**

MINUTES

I. Call Meeting to Order 6:02 p.m.

II. Pledge of Allegiance

III. Roll Call:

**Present: Treasurer Walker, Secretary Bynum, Vice-President Ring
Excused: President Operhall**

IV. Approval of Minutes of December 8, 2022

The minutes of the regular meeting of December 8, 2022, are approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

V. Approval of Agenda February 9, 2023

The agenda for the regular meeting of February 9, 2023, is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Reports, and Second Quarter Financials- Alicia Jenkins reviewed this with the Board

- Alicia-there are line-items overages in the budget; Jason is working to reclass staff with a grant.
- Preschool grants to provide coverage.
- Homeless grant will be coming in.

A. Bill, receipts, financial reports-December, and January

The bills, receipts, and financial reports are approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

B. Second Quarter US Bank Continuing Disclosure

- Alicia stated these are the customary quarterly documents with US Bank.

The second quarter continuing disclosure US Bank documents are approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

C. Budget Revision and Resolution

- Alicia reviewed this with the Board on behalf of Jason Hamstra.
- The budget was originally calculated with 1573 students. Our number is lower.
- Moved ESSER funds.
- Budget is to the negative, for the construction at the preschool.
- Fund equity will cover part of the \$2 million construction costs, \$1.7 will be outstanding.
- Governor proposed expansion of GSRP. More students may be eligible.
- President mentioned universal preschool, again.

The budget revision for the 2022-2023 budget is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

VII. Old Business

A. Administrative Committee Reports to the Board

Board Committee Updates

1. Finance- Treasurer Walker- shared in the budget conversation.
 - a. Staff Retention-We have talked about what we've been doing.
 - b. Foundation Formation-No traction, this is a future project.
2. Governance/Staff Retention-Treasurer Walker-Same thing. Governance *is* the strategic plan.
3. Academics-Operhall-Alicia-Targeted support for improvement. Some subgroups are under-performing. We have hit the threshold for extra support post-pandemic. Continue working with our current plan which addresses our concerns and their shortcomings.

Vice-President Ring- status question, does it come with "help"? Alicia responded in the affirmative. We will receive a stipend for a grant and priority for professional development. We would receive more access to better help. The system is flawed, and the Department of Education knows it.

4. Stakeholder Involvement/Communication- Leann/Secretary Bynum- Surveyed all stakeholders in preparation for the accreditation review. Most felt strongly that the schools are welcoming, safe, and positive. Area of improvement- only 11% of parents responded, but they indicated differentiation of instruction.

Secretary Bynum stated that staff, and students' response was good, but we had a low response from parents. It is a much easier survey.

- B. Board Vacancy- Leann reviewed this with the Board (new standing agenda item)

Leann-we have a past parent who is interested. Nelly McAffery Browning. She has two students that have graduated. She is a wonderful parent, who is very involved. If she's interested, she will complete the application.

Strategic Plan- Leann reviewed this with the Board.

- The strategic plan is ready to go.
- She had a conversation with Treasurer Walker and Vice-President Ring about sustainability and operations. This is really the Board's job.
- inTandem is a part of that. We should roll it into another pillar.
- Growing with the inTandem platform.

Tabled. No action taken.

VIII. New Business

A. Leadership Reports-no questions

B. Contract Review Process- Leann reviewed this with the Board

- Leann-this is the same process nothing has changed. It has been approved by Legal.

The Contract Review Process is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

C. AER- Alicia reviewed this with the Board

- Alicia- the annual education report cover letters and results have been compiled.
- We have submitted the report to CMU, and it has been posted to our transparency page.

The AER is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

C. Partner Solutions Quarterly Report-Alicia reviewed this with the Board

- Alicia- new hires and separations, changes.
- We lost custodians and cafeteria.
- Few teachers left for personal reasons.
- All filled with great replacements.
- We are always looking for bus aides and bus drivers.
- We lost the Guidance Counselor at the middle school.
- We also are looking for another school social worker and psychologist.
- A couple people have left and have come back. It's about relationships.

D. Public Act 144 of 2022, Benchmark Assessment Progress Report-Alicia reviewed this with the Board.

- Alicia overview- from winter testing.
- Growth 50% growth- math 7 of 13, ELA 8 of 13.

- Brad Garbutt is working with teachers and admin to go over individual students' results. Looking at subgroups when we look at this data.
- Work on ethnicity, and in-person v. virtual.

The Public Act 144 of 2022 benchmark assessment progress report is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

IX. Public Comment- Eric Thomas- Parent

- Expressed concerns on the climate and culture at the schools.
- His daughter had an incident. Leann will investigate Monday.
- Safety checks in place. iChat background checks will be used.
- Leann will speak with Mr. Bravo regarding the Dad's Club.

X. Board Comment-Thanked Mr. Thomas and his daughter for coming.

XI. Correspondence- none

XII. Authorizer Comment

- Johnathan Trout of CMU- webinar on the 30th on the legislative process, there is a video, engagement, and outreach guides.
- Identify state and federal representatives and invite them to the schools. Example of impact of having representatives at the school.
- Charter school day in Lansing in May. Encouraging engagement at school and board level.
- 21st of February finance board development session in Novi.
- Unconference for teachers and admin on a Saturday in Dearborn. Keynote speaker Tim Cusack. Dearborn Academy on Ford Road. CMU hopes to get a good response. They get School Continuing Education Clock Hours.


XIII. Adjournment

Motion by Treasurer Walker, supported by Secretary Bynum to adjourn the meeting at 7:05 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,


Teresa Golba

Approved by the Board at their 3-9- 2023 meeting.

Secretary:  Date: 3-9-23