

PROPOSED
APPROVED

**Summit Academy North
Board of Directors
18601 Middlebelt Road, Romulus, MI 48174
Thursday, March 9, 2023
6:00 p.m.**

MINUTES

- I. Call Meeting to Order at 6:04 pm**
- II. Pledge of Allegiance**
- III. Roll Call: Present: Present: President Operhall, Secretary Bynum, Vice-President Ring
Treasurer Walker-in at 6:09 pm**

IV. Approval of Minutes of February 9, 2023

The minutes of the regular meeting of February 9, 2023, are approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

V. Approval of Agenda March 9, 2023

The agenda of the regular meeting of March 9, 2023, is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- VI. Consideration of Bills/Receipts/ Financial Report- Jason will review this with the Board**
- A. Financial Report, Bills, Receipts
- Jason the line-item budget is like last month.
 - Alicia and Jason worked at ESSER expenditures, like summer school.
 - Preschool is coming in under budget. Jason gave an update on progress.

**The bills, receipts, and financial report are approved as presented.
Motion by Vice-President Ring, supported by Secretary Bynum.
Motion carried unanimously.**

VII. Old Business

A. Administrative Committee Reports to the Board

1. Finance- Treasurer Walker-Hamstra

- Jason Hamstra -already reviewed.
- ESSER III fund-this is the last year to expend these funds.

2. Governance/Staff Retention- Treasurer Walker-Leann

- Leann has had conversations with CMU and Winta Tedla regarding River Heights. CMU sees us in a capacity to do something creative. We aren't interested in a massive financial commitment.
- Jonathon Trout- The question would be the potential impact if they closed completely and were no longer a CMU school. We'd like to reach out to help place the 82 students.
- Their Board will be deciding on March 20th.

3. Academics-President Operhall-Alicia

- We have had NWEA coaching, which CMU finances for us. We may do the coaching on our own. It is the best PD, it's ongoing, once a month. It is exactly what we need. Very helpful. Only for a handful from each building would train, then they bring it back to their building.
- District improvement planning is progressing.
- ELA resource has been narrowed down.

4. Stakeholder Involvement/Communication- Secretary Bynum-

- We are working on SABRES- high need student identification.
- Reaching out to parents, about wrap around help. Alicia and Leann went to the AASA- conference.
- Mental Health conference- getting as much information as we can. We are finalizing the strategic plan, and will present to the families.
- Nelly will not serve on the board. Too time consuming. Leann is looking for additional information.

- B. Transparency Certification Spring- Jason updated the Board.
- Jason this is our typical certification document comes up three times a year.

The spring Transparency Certification is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- C. Board Vacancy- Leann updated the Board.
- Nelly McCaffery has decided it is too time consuming. Secretary Bynum will reach out. Time frame, she would be targeted for June. We'd have to know by the April CMU board meeting.
- D. Strategic Plan- Leann updated the Board.
- Leann sent the plan to the Board; she reviewed the highlights. Our focus is on data and data analysis. Training on the dashboard.

The strategic plan is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

VIII. New Business

- A. Leadership Reports- Leann asked if there were any questions.
- B. Insurance Proposal- Jason reviewed this with the Board.
- Jason stated the proposal is from General Agency. We are seeing an increase due construction costs, and we're adding the preschool. We'll be shopping again next year; it has been 3 years.

The insurance proposal from General Agency is approved as presented. Motion by Vice-President Ring, supported by Secretary Bynum. Motion carried unanimously.

- C. 2023-2024 Board Meeting Calendar-Leann reviewed this with the Board.
- It's a typical meeting calendar for the board.

The Board Meeting Calendar for 2023-2024 is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

- D. 2023-2024 School Calendar- Alicia reviewed this with the Board.
- Very similar to this school year.
 - We are using professional development as instructional time.
 - We asked for teacher input and made the adjustments.
 - Remote Friday is a big draw for staff and students.

The 2023-2024 school calendar is approved as presented. Motion by Treasurer Walker, supported by Vice-President Ring. Motion carried unanimously.

- E. Audit Engagement Letter- Jason reviewed this with the Board.
- Jason Croskey Lanni has been our auditor for a long time.
 - The price has gone up, and it is good for 2023, 2024, 2025.

The Audit Engagement Letter from Croskey Lanni is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.

IX. Public Comment-Leann addressed conversation the parent had with the Board at the last meeting. The situation has been addressed.

X. Board Comment-None

XI. Correspondence-None

XII. Authorizer Comment-Jonathan Trout updated the Board

- The annual conference is August 15th.
- The center is working on the details.
- It will be at the Suburban Collection.

XIII. Adjournment

Motion by Vice-President Ring, supported by Treasurer Walker to adjourn the meeting at 7:08 pm.

Proposed Minutes Respectfully Submitted,


Teresa Golba

Approved by the Board of Directors at their 5/15/23 *Special* meeting.

President: _____
Secretary: Kathleen Operhall

Date: 5-15-2023