

APPROVED

**Summit Academy North of Directors
Regular Meeting
High School
18601 Middlebelt Road, Romulus, MI. 48174
Thursday, December 8, 2022
6:00 p.m.**

MINUTES

- I. Call Meeting to Order-6:05pm**
- II. Pledge of Allegiance**
- III. Roll Call: Present: President Operhall, Vice-President Ring, Treasurer Walker
Secretary Bynum present at 6:10pm**
- IV. Approval of Minutes of November 10, 2022**

The minutes of the regular meeting of November 10, 2022, are approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- V. Approval of Agenda December 8, 2022**

The agenda for the regular meeting of December 8, 2022, is approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously

- VI. Consideration of Bills/Receipts/ Financial Report-Jason reviewed this with the Board**
 - A. Financial Report**
 - Jason Hamstra reviewed the financials
 - Over-runs will be addressed in budget revision
 - We are still waiting on state funds to be decided. We are hoping to have remaining state grant information for the budget revision.
 - We are working on the revision-possibly at January
 - Jason Hamstra stated that the Academy is analyzing OT services. All the OT is contracted. We're asking for actual logs per pupil for more detail.

The financial report, bills, receipts are approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- B. Confirmation of FID Submittal- Jason reviewed this with the Board
 - Document shows we filed the FID by November 1st.
- C. Invoices for Board Approval- Jason reviewed this with the Board
 - 1. Schalte Trucking- \$14,872.00
 - Jason Hamstra stated the invoice is for construction for the new preschool.

The invoice for Schalte Trucking in the amount of \$14,872 is approved as presented. Motion by Vice-President Ring supported by Treasurer Walker. Motion carried unanimously.

Secretary Bynum in at 6:10pm

VII. Old Business

- A. Board Committee Updates
 - 1. Finance-Treasurer Walker-Jason Hamstra we're progressing on the budget revision.
 - 2. Governance/Staff Retention-Treasurer Walker-No report
 - 3. Academics-President Operhall- Doug Curry joined the Academy for targeted professional development for teachers in classroom management. The Academy is monitoring the implementation of WIN (What I Need) classes.
 - 4. Stakeholder Involvement/Communication-Secretary Bynum-No report

VIII. New Business

- A. Leadership Reports
 - Jason stated that we are approximately 100 students from original budget projections for this school year.
 - We do have a waitlist in GSRP
- B. Maximum Enrollment Annual Approval by the Board- Jason reviewed this with the Board-Currently 2,110 Maximum Enrollment
 - This is an annual notification for the Board to acknowledge.
 - Vice-President Ring-we should plan to advertise.
 - Jason stated that our next major marketing push is for the inTandem program.

The maximum enrollment of 2,110 is approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- D. NCSI Fall 2022 Updates-Jason reviewed this with the Board
 - Jason, counsel has reviewed the updates; legal recommended approval of all policies in the update including the Table of Contents.

The NCSI Fall 2022 updates- Table of Contents, Policies-6108, 6700, 9150 are approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

IX. Public Comment-None

X. Board Comment-None

XI. Correspondence-None

XII. Authorizer Comment-Jonathon Trout

- Board vacancy-333 days vacant. He would like it to be a standing agenda item until it's filled.
- Parental Rights posting. Board room, all offices of the building, and CO.
- January 24 Board president roundtable at the Westin. Email will be sent.
- Jason Hamstra asked if CMU is looking at a possible candidate for our vacancy.
- Mr. Trout responded that the center used to have a program, not any longer; but he will check.
- Vice-President Ring- important to have parent on board. Hearing from a parent is a good perspective.
- Mr. Trout- in the vetting process you can talk to a person anytime if there isn't a quorum.

XIII. Adjournment

Motion by Vice-President Ring, supported by Treasurer Walker to adjourn the meeting at 6:26 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted:

Teresa Golba

Secretary: _____

Date: _____