

PROPOSED

APPROVED

**Summit Academy North Board of Directors
18601 Middlebelt Road, Romulus, MI. 48174**

**High School
Monday May 15, 2023
6:00 p.m.**

MINUTES

- I. Call Meeting to Order 6:22pm**
- II. Pledge of Allegiance**
- III. Roll Call: Present: President Operhall, Vice-President Ring, Treasurer Walker
Excused: Secretary Bynum**
- IV. Approval of Minutes of March 9, 2023**

The minutes of the March 9, 2023, meeting are approved as presented. Motion by Treasurer Walker, supported by Vice-President Ring. Motion carried unanimously.

- V. Approval of Agenda May 15, 2023**
Jason would like to add:
Invoices/Proposals – Wonders ELA curricular
Playground- Preschool and Elementary

The agenda for the special meeting of May 15, 2023, is approved as amended. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- VI. Consideration of Bills/Receipts/ Financial Report - Jason will review this with the Board.**
 - A. Financial Report**
 - Jason reviewed
 - No questions
 - Total expenditures this year are at 58%

The financial report, bills, receipts are approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- B. 3rd Quarter Letters, Certifications**
 - Jason reviewed
 - Typical bond disclosures and certifications.
 - No questions.

The 3rd Quarter Letters and Certifications on the 2021 Bonds are approved as presented. Motion by Treasurer Walker, supported by Vice-President Ring. Motion carried unanimously.

C. Invoice for Board Approval:

1. Security 101 Proposal

- Jason reviewed
- New camera system throughout all buildings, including preschool
- School safety grant received \$180,000
- Security 101 is in the REMC Consortium

The Security 101 Proposal in the amount of \$117,475.34 is approved as presented. Motion by Treasurer Walker, supported by Vice-President Ring. Motion carried unanimously.

2. ELA program -Wonders

- Alicia met with team
- New Wonders- McGraw Hill
- K-12 Resource
- Asking Board to approve, not to exceed \$402,000, for six years
- Line item budgeted in ESSER III for \$200,000
- The last ELA resource, we've had for 8 years. Wonders using 2014 edition.
- Revamps are expensive. Majority felt best to stay with Wonders- including input from coaches, teachers, admin, etc.

The Wonders ELA Resource K-12 is approved, not to exceed \$402,000, Motion by Vice-President Ring, approved by Treasurer Walker. Motion carried unanimously.

3. Playground Proposals-Preschool/Elementary

- Jason reviewed
- From Michigan Recreational Construction
- Preschool and the old elementary, must meet GSRP and Preschool-requirements.
- Preschool- \$72650.00 Covered by preschool grant

The preschool Michigan Recreational Construction proposal in the amount of \$72,650 is approved and presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried.

- ESSER III funds were set aside to update the playground main structure
- Remove the large play structure adds new

The elementary Michigan Recreational Construction proposal in the amount of \$75,800 is approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

VII. Old Business

A. Administrative Committee Reports

1. Finance- Treasurer Walker will update the Board. No report

2. Governance/Staff Retention- Hamstra- state's budget-there are three different budgets being proposed. The median looks like \$450/per pupil. The school safety money is coming back next year. May see what an increase in 401K looks like. Treasurer Walker stated that he read HR the report. Jason stated that years 5-10, is a tough tier.
 3. Academics- President Operhall asked Alicia to update- Alicia stated that we've been doing the testing, State, NWEA, Root/Cause phase. The Cognia review process was different, they didn't come into the building. The team noted strong climate, culture, and relationships. Area of Strengths: Increase in diversity of staff, Ability to navigate challenges i.e., inTandem. Areas of growth- continuing work with differentiation of instruction- always working on a formalized plan for progress. Excited about the feedback.
 4. Stakeholder Involvement/Communication- Leann reviewed this with the Board. Leann stated that we are getting ready to survey all stakeholders for feedback on what is going well and what needs work. Communication rolling out new strategic plan fall 2023.
- B. Board Vacancy- Leann reviewed this with the Board
- We have been working on the accreditation.
 - Summer is when we'll sift through parents, admins suggestions.
 - We do need to withdraw McCaffery.

The Board Application for Mellie McCaffery is withdrawn. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

VIII. New Business

- A. Leadership Reports-Jason asked if there were any questions? Jason Treasurer Walker- there is simply too much testing this time of the year. NWEA, MSTEP, End of Unit Assessments, 4th, and 7th
- B. HR Quarterly Report-Jason reviewed this with the Board.
 - Jason the report is the quarterly report from Partner Solutions
 - Salary Comparisons
- C. Board discussion, motion on Contract Amendment Questionnaire and Resolution- Leann reviewed this with the Board. CMU motion no contract amendment for next year.

The Contract Amendment Questionnaire and Contract Amendment Resolution are accepted as presented. No contract amendment is needed at this time. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously

- D. Discussion on summer meeting dates: June 8, July 13, August 10- Leann reviewed this with the Board.

- The board would like to change the organizational meeting to August 17, 2023.

The Board meeting dates for June, July, and August are June 8, July 13, August 17. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- E. Bus bids for 2023-2024-Jason reviewed this with the Board
 - Jason- we received two bids. Hoekstra, and Holland.
 - Both leases are for 36 months
 - Mileage -17,000 annual both bids
 - Mark recommending Hoekstra

The bus bid submitted by Hoekstra is approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- F. CTE Agreement with Taylor Public- Jason reviewed this with the Board.
 - This is a renewal for the agreement made last year.

The CTE Agreement with Taylor Public schools is approved as presented. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- G. School Vended Meals Contract 2023-2024 Year 1 Renewal- Jason reviewed this with the Board.

The year one (1) contract renewal for vended meals through Variety Food Services originally dated approved June 2022, is approved as presented, contingent on MDE's review and approval. Motion by Vice-President Ring, supported by Treasurer Walker. Motion carried unanimously.

- H. Facilities Discussion- Leann reviewed this with the Board
 - Update on preschool
 - When we the building is ready, we'll have a meeting over there
 - We visited River Heights asking \$1.78 million
 - Vice-President Ring- maybe host events at a movie theater
 - Rough plumbing and electrical getting done at preschool
 - Jason stated that bleachers at the football fields, possibly a track.

IX. Public Comment-None

X. Board Comment

- President Operhall stated it would be nice to have board come to graduation- means a lot to the kids. Risha is coming, Kathy is coming.

XI. Correspondence-none

XII. Authorizer Comment-Jonathan Trout-

- Mr. Trout wanted to make the board aware that the board vacancy is at 491 days.
- May 30th virtual webinar on conflict of interest and incompatible public office.
- August 15th annual conference. Over 150 registered. All day. 500 plus potential.
- May 25th- Board president's roundtable.

XIII. Adjournment

Motion by Vice-President Ring, supported by Treasurer Walker to adjourn the meeting at 7:24 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted:


Teresa Golba

Approved by the Board of Directors at their June 8 2023 meeting.

Secretary: 

Date: 6/8/23