

Summit Academy North of Directors
Annual Organizational Meeting
Monday, August 17, 2023
High School
18601 Middlebelt Road, Romulus, MI. 48174

AGENDA

- I. Call Meeting to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Approval of Minutes of June 8, 2023**
- V. Approval of Agenda August 17, 2023**
- VI. Consideration of Bills/Receipts/Financial Reports-Jason will review with the Board**
 - A. Approval of the bills, receipts, financial reports
 - B. US Bank Letter, Continuing Disclosure
 - C. Invoice Approvals
- VII. Annual Organizational Meeting Business**
 - A. Motion to declare all offices vacant**
 - B. Election of Officers**
 - i. Election of President
 - ii. Election of Vice President
 - iii. Election of Secretary
 - iv. Election of Treasurer
 - Organizational Operation**
 - v. Identification of Depository/Financial Institution
 - vi. Identification of Newspaper of Record

- vii. Board Corresponding Agent Resolution
- viii. Principal Office & Public Notice Posting Location
- ix. Appointment of Freedom of Information Act Coordinator
- x. Appointment of Office of Civil Rights Representative
- xi. Appointment of Sexual Harassment Representative
- xii. Appointment of Title VI Representative
- xiii. Appointment of Title IX Representative
- xiv. Appointment of Section 504 Representative
- xv. Appointment of Homeless Children and Youth Liaison
- xvi. Designation of Account Signatory
- xvii. Designation of Legal Counsel
- xviii. Designation of Independent Audit Firm
- xix. Authorization of Contracts
- xx. Designation of Electronic Transfer Officer (ETO)
- xxi. Approval of the use of facsimile signatures stamps
- xxii. Appointment of the Academy Resident Agent
- xxii. Appointment of the Academy Chief Administrative Officer

VIII. Old Business

- A. Board Vacancies- Leann will update the Board
 - a. Application and resume' for Kelly Woods
 - b. Application for Abigale Baum

IX. New Business

- A. Leadership Reports

- B. HACCP – Hazard Analysis and Critical Control Points (School Meals Program Annual Approval- Leann will review this with the Board
- C. Transparency Reporting Certification- Fall- Leann will review this with the Board
- D. Partner Solutions Quarterly Report- Jason will review this with the Board

The items below pertain to the nonprofit status of the school

- E. Annual Restated Articles of Incorporation-Submission and Ratification- Leann will review this with the Board
 - F. Ratify the approval of the Restated Articles of Incorporation- per CMU- Leann will review this with the Board
 - G. Ratify submission of the Restated Articles of Incorporation- per CMU- Leann will review this with the Board
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- H. Athletic Handbook 2023-2024
- I. Student Handbooks 2023-2024

X. Public Comment

XI. Board Comment

XII. Correspondence

XIII. Authorizer Comment

XIV. Adjournment