

Proposed

APPROVED

Summit Academy North Board of Directors
Regular Meeting
January 11, 2024
Board of Education Meeting Room
PEAK
18601 Middlebelt Road
Romulus, MI. 48174

MINUTES

- I. Call Meeting to Order 6:04 pm
- II. Pledge of Allegiance
- III. Roll Call: Present: President Operhall, Secretary Bynum, Treasurer Walker, Director Woods, Vice-President Baum
- IV. Approval of the Minutes of December 14, 2023, regular meeting

The minutes of the December 14, 2023, regular meeting are approved as presented. Motion by Vice-President Baum, supported by Director Woods. Motion carried unanimously.

- V. Approval of the agenda for the regular meeting of January 11, 2024

The agenda for the regular meeting of January 11, 2024, is approved as presented. Motion by Vice-President Baum, supported by Director Woods. Motion carried unanimously.

- VI. Consideration of Bills/Receipts/Financial Report- Second Quarter Financial Report, US Bank Compliance-Jason Hamstra reviewed this with the Board

Jason Hamstra

- We will have a budget revision at February meeting.
- In the revision, those line items that need to be addressed for overages, will be.
- The current revision is approximately \$350,000 to the good.
 - A. Financial Report/Bills, Receipts

The second quarter financial report, bills, and receipts are approved as presented. Motion by Secretary Bynum, supported by Vice-President Baum. Motion carried unanimously.

- B. US Bank Second Quarter Continuing Disclosure

Jason Hamstra

- This is the quarterly Bond disclosure for our second quarter.

The US Bank Second Quarter Continuing Disclosure documents are approved as presented. Motion by Vice-President Baum, supported by Director Woods. Motion carried unanimously.

- C. Invoices that need Board Approval-There were no invoices for Board approval.

- VII. Old Business

A. Board Committee Updates

1. Finance

Jason Hamstra

We have been focused on the budget revision.

2. Communication

Secretary Bynum

- Lockout System communication has been sent to family and students. In addition, information on the Okay 2 Say program, which allows for anonymous notifications of suspicious activity, has been shared.

3. Quality Instruction

Alicia Jenkins

- We are rounding out the first semester and will be starting NWEA testing at same time.
- Professional Development- NWEA Coach, in partnership with CMU, will be coming out. We are fortunate that we can have 4 in person professional developments.
- Wayne RESA partnership, we will be utilizing Wayne RESA services as part of being a targeted assist school last year. Wayne RESA , is providing Number Talk and Instructional Rounds professional development. As a reminder, we were removed from the targeted assist list this year.

4. Climate and Culture of Success and Equity-

Secretary Bynum

- We were awarded a grant through JED foundation. We will be working with them to continue our work in socioemotional learning and equity.

5. Highly Effective Staff

Jason Hamstra

- We have accepted the second-round funding for the Grow Your Own Program, kudos to Alicia. This program allows our staff get tuition paid for additional certifications and stay with us after they finish.
- We are utilizing these resources which are critical for us during the teacher shortage.
- We are considering increasing retirement contributions in the budget revision to help retain highly qualified staff.

B. Board Response to Audited Financials

The Board has reviewed the audited financials and approve them as presented. Motion by Vice-President Baum, supported by Director Woods. Motion carried unanimously.

VIII. New Business

A. Leadership Reports

Jason Hamstra

- The Board received copies.
- The Board liked the 12 Joys of Summit.

C. Contract Review Process-Jason Hamstra reviewed this with the Board.

Jason Hamstra

- The process is the same as previous years, except for the bid threshold dollar amount.

- We use this checklist to review purchases, projects and contracts.

The contract review process is approved as presented. Motion by Vice-President Baum, supported by Director Woods. Motion carried unanimously.

- D. Partner Solutions –Quarterly Report- Jason Hamstra reviewed this with the Board.

Jason Hamstra

- The report from Partner Solutions
- This is the quarterly updating the Board on various personnel information.

IX. Public Comment-None

X. Board Comment

President Operhall

- Discussion about the CMU meeting on March 14th, and the conflict with the March Board meeting.

Motion by Director Woods, supported by Vice-President Baum to move the March 14 board meeting to March 7th. Motion carried unanimously.

XI. Correspondence-None

XII. Authorizer Comment

Jonathon Trout

- Afternoon Assessment Literacy webinar- was recorded and he encouraged the Board to listen to it.
- January 25- Virtual session on direction of Michigan Education Policy. The Board stated that it is difficult during the workday.
- February 12-Board President Round Table
- March 21- on recruiting board members.
- Reminder to make sure our website is updated.

XIII. Adjournment

Motion by Director Woods, supported by Vice-President Baum to adjourn the meeting at 6:33 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,


Teresa Golba

Approved by the Board of Directors at their March 7, 2024 meeting.

Secretary:  Date: 3-7-24