

APPROVED
Proposed

**Summit Academy North Board of Directors
Regular Meeting
Board of Education Room
18601 Middlebelt Road, Romulus, MI. 48174
Thursday, December 14, 2023
6:00 p.m.**

MINUTES

I. Call Meeting to Order 6:01 PM

II. Pledge of Allegiance

**III. Roll Call: Present: Secretary Bynum, Treasurer Walker, Vice-President Baum, Director Woods
Excused: President Operhall
Secretary Bynum: Present at 6:05 pm**

IV. Audit Presentation- Melissa May of Croskey Lanni reviewed the Audit with the Board- Audit has a clean opinion.

V. Approval of the Minutes of November 9, 2023

The minutes of the regular meeting of November 9, 2023, are approved as presented. Motion by Director Woods, supported by Secretary Bynum. Motion carried unanimously.

VI. Approval of the Minutes of the special meeting of November 20, 2023.

The minutes of the special meeting of November 20, 2023, are approved as presented. Motion by Director Woods, supported by Secretary Bynum. Motion carried unanimously.

VII. Approval of Agenda December 14, 2023

The agenda of the regular meeting of December 14, 2023, is approved as presented. Motion by Director Woods, supported by Secretary Bynum. Motion carried unanimously.

VIII. Consideration of Bills/Receipts/ Financial Report-Jason Hamstra reviewed this with the Board.

Jason Hamstra

- This is the last year of ESSER funding.
- Several grant allocations are still being finalized, once we have those allocation

we will complete a budget revision.

A. Financial Report

The financial report, bills, receipts are approved as presented. Motion by Director Woods, supported by Secretary Bynum. Motion carried unanimously.

B. Confirmation of FID Submittal-Jason Hamstra confirmed the FID was submitted appropriately.

C. Invoices for Board Approval-Jason Hamstra stated, there were no invoices requiring Board approval.

VIII. Old Business

A. Board Committee Updates

1. Finance-

Jason Hamstra

- Retirement- we will be considering an increase in the amount during the budget revision.
- Secretary Bynum asked about a bonus for Superintendent Hedke.

Motion by Secretary Bynum, supported by Treasurer Walker to approve a bonus for the Superintendent commensurate with the bonus given to administrative staff in November of 2023.

2. Communication

Secretary Bynum

Surveys were conducted with families, and staff, on stakeholder perception.

Family results

- The staff makes you feel welcome.
- They have a high priority on safety.
- They know the kids and consider their well-being.
- They have many resources and set high expectations.

Staff results

- The biggest strengths were family atmosphere.
- The administration was supportive, and safety was a high priority.
- The staff enjoy remote Fridays and having more planning time.
- They stated that Summit North values diversity.
- An overwhelming majority said they feel valued.
- Area of focus- Stress level is high. Care Solace will be available for staff, families, students in January. They help you with stress and finding appropriate help such as counselors. The funding is from a grant with WRESA.

3. Quality Instruction

Alicia

- Elementary and Middle School has been removed from the Targeted Support and Improvement list from the MDE. We are excited to see the benefits of our intentional improvement plans around this issue.

4. Climate and Culture of Success and Equity

Leann

- Tomorrow all staff will attend professional development for the Lock-out system, and we will have breakfast with entire staff. Using 31AA grant. \$50,000 year next 5 years.

5. Highly Effective Staff

Jason Hamstra

- All teachers were reported in the state's REP, all teachers meet certification requirements.
- Partner Solutions worked with us to complete the report.

IX. New Business

A. Leadership Reports

Leann

- Reviewed and asked for questions.
- B. Maximum Enrollment Annual Approval by the Board

Leann

Reviewed this with the Board-Currently 2,110 Maximum Enrollment

The maximum enrollment of 2,110 is approved as presented. Motion by Director Woods, supported by Secretary Bynum. Motion carried unanimously.

C. NCSI Tech Updates Spring 2023 Updates-Leann reviewed this with the Board.

Leann

- The attorney has approved all the policies. Guidelines are already in place.
- The table of contents, and policy numbers 7540.02, 7540.03, 7540.04, 8305, 8315, 9700.01 of the spring tech updates 2023 are approved as presented. Motion by Director Woods, supported by Secretary Bynum. Motion carried unanimously.**

X. Public Comment-None

XI. Board Comment

Treasurer Walker

The Board is very excited about the progress on the school index and the trajectory of improvement the school is on. Congratulations to administration and teaching staff on the improvement efforts that are paying off.

XII. Correspondence-Partner Solutions

XIII. Authorizer Comment

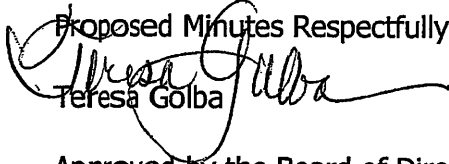
Johnathon Trout

- As a reminder, any contract amendment will need to be presented by February. There will be a Board training after first of the year.

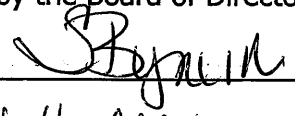
XIV. Adjournment. KW/SB

Motion by Director Woods, supported by Secretary Bynum to adjourn the meeting at 6:46 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,


Teresa Golba

Approved by the Board of Directors at their 1-11-2024 2024 meeting.

Secretary 

Date 1-11-2024