

APPROVED

Summit Academy North Board of Directors  
18601 Middlebelt Road, Romulus, MI. 48174

Board of Education Room /PEAK

Thursday, May 8, 2025

6:00 p.m.

**MINUTES**

- I. Call Meeting to Order 6:10 pm
- II. Pledge of Allegiance
- III. Roll Call: Present: President Operhall, Secretary Bynum (arrived at 6:15), Treasurer Walker, Trustee Woods  
Excused: Vice-President Baum
- IV. Approval of Minutes of April 10, 2025

The minutes of the regular meeting of April 10, 2025, are approved as presented. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.

**V. Approval of Agenda May 8, 2025**

Jason would like to add to item VIII. New Business, letter G. Gas line bids to the agenda. Also, to item VIII. New Business, letter H. Treasurer Position.

The agenda for the regular meeting of May 8, 2025, is approved as amended. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.

**VI. Consideration of Bills/Receipts/ Financial Report - Jason reviewed this with the Board.**

A. Financial Report

**Jason Hamstra**

- We are where we should be for the last two months of school.
- Jason met with Jill Hendrickson to work on the final budget revision.

The bills, receipts, and financial report is approved as presented. Motion by Trustee Woods, supported by Treasurer Walker. Motion carried unanimously.

- B. Invoice for Board Approval- Jason Hamstra stated three are no invoices to be approved by the Board.

## **VII. Old Business**

### **A. Administrative Committee Reports**

#### **1. Finance**

#### **Jason Hamstra**

- We have the Governor's budget.
- The Senate budget mirrors Governor's.
- There is no increase for charters.
- We are working with MAPSA to lobby for the increase.
- The House budget it outstanding, they tend to be more frugal.
- We would like to meet with Senator Camilleri to express our point.
- We're not a conglomerate like other charters.

#### **2. Communications**

#### **Secretary Bynum**

- The monthly newsletter went out.
- The link for Administrator survey of strengths and opportunities for improvement went to all staff.

#### **3. Quality Instruction**

#### **Alicia Jenkins**

- We are focused on NWEA.
- Instructional rounds continue for the Elementary and High School next week, and the Middle School the following week.
- Summer Learning K-8- registering for Center Discovery Grant need enrollment number
- K-5 8 spots left MS- 7 spots left HS-invites are targeted, credit advancement and recovery.
- Summer Learning starts June 17, runs for 7 weeks, two short weeks. Board is invited to visit during the program.

#### **4. Climate and Culture of Success and Equity**

#### **Secretary Bynum**

- We have school wide survey results.
- May is Mental Health month
- The staff in Professional Development working on strategy plans for JED.
- Teacher appreciation week district wide. Celebrating all our staff.

#### **5. Highly Effective Staff-No report**

- B. Contract Amendment 8-Standardized Language Matrix and Signature pages- Jason reviewed this with the Board.

#### **Jason Hamstra**

- This is the signature page for our contract amendment approved by the Board in March.

**The standardized language matrix and signature pages for contract amendment 8 are approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.**

## **VIII. New Business**

### **A. Leadership Reports**

#### **Erin Avery**

- Deputy Chief of staff for Senator Camilleri, Tyler Morawa, happened to be a K-

12 Summit graduate.

B. CTE Agreement with Taylor Public- Jason reviewed this with the Board.

**Jason Hamstra**

- This is our annual agreement with Taylor Public Schools to provide Career and Technical Education for our students.
- It is the same agreement as last year.

**The CTE Agreement with Taylor Public Schools for the 2025-2026 school year is approved as presented. Motion by Trustee Woods supported by Secretary Bynum. Motion carried unanimously.**

C. School Vended Meals Contract 2025-2026 Year 3 Renewal- Jason reviewed this with the Board.

**Jason Hamstra**

- This is our third-year renewal of four.
- The contract has been reviewed and approved by MDE.

**The Year 3 Renewal of the Food Service Contract with Variety Food Services as the provider is approved as presented. Motion by Treasurer Walker, supported by Secretary Bynum. Motion carried unanimously.**

D. June Board Meeting- Jason reviewed this with the Board.

**Jason Hamstra**

- This is our last day of school.
- This year our staff end-of-year celebration will in the PEAK
- Would June 19 6:00 work for the Board?

**The regular meeting of June 12, 2025, is cancelled, and a special meeting will take place on June 19, 2025, at 6:00 pm Board of Education Meeting Room. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.**

E. Charter Contract Summary of Changes- Jason reviewed this with the Board.

**Jason Hamstra**

- Items E and F go together-changes to the charter contract and amended by-laws.

**The summary of changes to the charter contract and the amended by-laws are approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.**

F. Amended By-Laws- Jason reviewed with the Board. See motion on E.

G. Gas line Replacement Bids- Jason reviewed this with the Board



**Jason Hamstra**

- We have been experiencing gas volume problems.
- Some of our units are not firing up.
- The 800 hallway, MS gym, and cafeteria are not receiving the gas they need.
- The HVAC work we had done also increased the amount of air from the outside.
- Dino Cancilliari met with engineer, and the determination was that we need bigger gas lines.
- We are replacing that trunk with a bigger gas line in Middle School and the High School.
- We went out to bid through *BidNetDirect*, four vendors walked through, and we received three bids.
- The bid from FM Clark was cheaper and we have done a lot with them. We have used them for many things.
- Recommending the FM Clark bid of \$77,356, with work over the summer; included in next year's budget.
- Warranty work included with this capital investment.
- Summer school will be in session. We will move students to a different section of the High School. The Middle School summer learning students are at the Elementary this summer.

**The Gas line replacement bid from FM Clark in the amount of \$77,356 is approved as presented. Motion by Trustee Woods, supported by Secretary Bynum. Motion carried unanimously.**

H. Vacate treasurer position-Jason will review this with the Board.

**Jason Hamstra**

- Jason gave a description of the position.
- The treasurer works on the budget, approves check payment, spot checks invoices. It is not a bookkeeping or accounting position.
- Treasurer Walker will work with Trustee Woods to mentor and provide training.

**Motion by Secretary Bynum, supported by Treasurer Walker to vacate the office of treasurer. President Operhall, yes, Secretary Bynum, yes, Treasurer Walker, yes, Trustee Woods, yes. Motion carried unanimously.**

**Motion by Secretary Bynum, supported by Walker to appoint Walker to a trustee of the Board position. President Operhall, yes, Walker, yes, Trustee Woods, yes, Secretary Bynum, yes. Motion carried unanimously.**

**Motion by Trustee Walker, supported by Secretary Bynum to appoint Trustee Woods as treasurer. President Operhall, yes, Trustee Walker, yes, Trustee Woods, yes, Secretary Bynum, yes. Motion carried unanimously.**

**IX. Public Comment-None**

**X. Board Comment**

## **President Operhall**

Graduation is coming-June 6th

### **Erin Avery**

- The High School staff has been educating students about the roles and responsibilities of the Board.
- The Board will have special parking.
- The Board should arrive at 5:30-5:45pm Regalia.
- The ceremony begins at 6:00 pm. 5:45 reserved parking.
- We will get the robes, regalia list to the Board.
- For the CMU Annual Conference, the Board would like the same shirts.

### **XI. Correspondence- None**

### **XII. Authorizer Comment-Mr. Hurt will review this with the Board.**

#### **Mr. Hurt**

- The August 14<sup>th</sup> Annual conference is at the Huntington Place.
- Board members, management teams, principals, and teachers are invited.
- CMU is expecting 1,000 people.
- On August 13<sup>th</sup> there is a reception for the Boards, and management at the Pontchartrain Hotel top floor. Parking is taken care of.
- Good news, SAN Elementary is a finalist for innovation award. First place will receive \$10,000, second \$5,000, and third is \$3,000. The prize is for the district.
- Congratulations to Ms. Avery, Nayelie Rodriguez is one of Best and Brightest.
- Basketball team went to the Capital. The team was honored. CMU is very proud. He gets to brag.
- Any Professional Development, please get your SCECHs to Mr. Hurt. Board president round table. Central Office will keep track of them and send to Mr. Hurt.

### **XIII. Adjournment**

**Motion by Treasurer Woods, supported by Secretary Bynum to adjourn the meeting at 7:05 pm. Motion carried unanimously.**

Proposed Minutes Respectfully Submitted,

Teresa Golba

Approved by the Board of Directors at their 6-19 2025 meeting.

Kelly Woods  
Secretary

Treasurer

6-19-25  
Date