

Proposed
Approved

Summit Academy North Board of Directors
Board of Education Office at the PEAK
18601 Middlebelt Road, Romulus, MI 48174
Thursday, November 13, 2025
6:00 p.m.

MINUTES

- I. Call Meeting to Order 6:00pm
- II. Pledge of Allegiance
- III. Roll Call- Present: President Operhall, Vice-President Baum, Secretary Bynum, Treasurer Woods
- IV. Approval of Minutes of the regular meeting of October 9, 2025

The minutes of the regular meeting of October 9, 2025, are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

- V. Approval of Agenda of the regular meeting of November 13, 2025

The agenda for the regular meeting of November 13, 2025, is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

- VI. Audit Presentation- Jason briefly reviewed the audit report with the Board. There were no findings and fund equity is growing.
- VII. Consideration of Bills/Receipts/ Financial Report-Jason reviewed this with the Board
 - A. Financial Report/Bills/Receipts

Jason Hamstra

The financials look fine.
We are a quarter of the way through the school year.

The financial report, bills, and receipts are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

- B. Board response to audited financial statement, single audit, and no management letter

The audited financial statement single audit, and no management letter are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

- C. Invoice Approval- Jason stated there were no invoices requiring Board approval.

- D.

VIII. Old Business

- A. Board Committee Reports

- 1. Finance

Jason Hamstra

The financial committee has been working on a budget revision with Partner Solutions.

The pupil count is better than projected.

- 2. Communication

Jason Hamstra

Newsletters are going out consistently; parent teacher conferences will be happening next week of.

- 3. Quality Instruction

Alicia Jenkins

NWEA, Brad Garbutt has been helping individual teachers with coaching and teacher alignment teams meeting this week. The focus is on rigor. Instructional rounds are moving along.

- 4. Climate and Culture of Success and Equity

Jason Hamstra

Social emotional team focusing on 32% suicidal ideation. Training to help staff to identify warning signs. Holiday food drive for thanksgiving starts next week.

- 5. Highly Effective Staff

Jason Hamstra

We have had a couple of turnovers. Middle School English and Math. Interviewing

potential replacements.

IX. New Business

A. Leadership Reports

The Board had a chance to read. Jason individual buildings are keeping track of transfers. Basically, in most cases, it's because we're not the right fit, or it's transportation.

Re-enrollment and Open Enrollment Dates- Jason will review this with the Board.

1. Re-enrollment Dates- 2026-2027- January 5, 2026-February 3, 2026.
2. Open Enrollment Dates- 2026-2027-February 4, 2026-February 23, 2026.

The re-enrollment and open enrollment dates for 2026-2027 are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried. unanimously.

- B. Summer discovery Assessment Results-Alicia reviewed this with the Board. Good set up good teachers, paras too. 10th being added.
- C. June Board meeting date change-Jason will review this with the Board.

Jason Hamstra

Last day of school, June 11, 2026, is the same day as a board meeting. Maybe change the meeting to June 18, 2026.

The June Board meeting scheduled for June 11, 2026, will be rescheduled to June 18, 2026. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

- D. 31aa Funding- Jason reviewed this with the Board.

Jason Hamstra

We received the official memo regarding 31aa funding. The funding is for Mental health, as well as school safety. This will allow the state to do investigations, and waive attorney client privilege. This provision is coming out of Oxford shooting. Stakeholders weren't satisfied with the investigation. Waiving of client privilege, A lot of constraints on this grant funding. Jason recommends taking the funding.

Motion by Treasurer Woods, supported by Vice-President Baum to "opt in" on the 31aa opt in. Motion carried unanimously.

- E. Audit Delay-Jason reviewed this with the Board.

Jason Hamstra

Each year, our audit is due to the State by November 1st. It has been submitted, but it went in late. Jason wanted to bring it to the Board's attention. CBIZ, came from Marcum, from Croskey Lanni. They did have infrastructure problems. We want assurances that this is not going to happen in the future. This is our final year of our contract with CBIZ. We can start the process of researching a different CPA/Accounting/Auditing firm.

F. Budget Revision-Jason reviewed this with the Board.

Jason Hamstra

This agenda item is just informational. We are in the midst working on the budget revision right now. We are working through at-risk. We will finish all grant applications. He will plan to bring the revision to the December meeting.

G. Capital Improvement Projects-Jason reviewed this with the Board.

Jason Hamstra

This too is informational, just to have it on your radar. We have a need for our 2014 Truck to be updated.

The Fire alarm system work to make sure the PEAK gets connected fully. Bleachers at football field, they are 20 years old. Going out for bid on that. We'll get bids for both sides, home and away. This way we can look at the numbers and how to expend for it over the next 3-5 years. Fundraise the bleachers- even the band part of it.

X. Public Comment-None

XI. Board Comment- Vice-President Baum went to the play-off game. Coaching staff was incredible. The Board should show up more often. Get board members on the staff communication list.

XII. Correspondence-None

XIII. Authorizer Comment-

Mr. Hurt

The school is at 100% compliance for the submissions made in Epicenter.

The State is cracking down on administrator certification. They can go back and take funding. Mr. Hurt met with Ms. Tiosha Davis; he is going to send her application to the Board of Trustees meeting in February 2026. If the Board has participated in any training or PD fill out paperwork and send to Shawn so you

can get credit.

XIV. Adjournment

Motion by Treasurer Woods, supported by Vice-President Baum to adjourn the meeting at 6:50pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,



Teresa Golba

Approved by the Board of Directors at their 12-11-25 meeting.

Kathleen O'perhall Signature 12-11-25 Date