

Approved

**Summit Academy North Board of Directors  
Regular Meeting  
Board of Education Room  
18601 Middlebelt Road, Romulus, MI. 48174  
Thursday, December 11, 2025  
6:00 p.m.**

**MINUTES**

**Oath of Office- Abigale Vice-President Baum**

**I. Call Meeting to Order 6:07pm**

**II. Pledge of Allegiance**

**III. Roll Call: Present: President Operhall, Vice-President Baum, Treasurer Woods Excused: Secretary Bynum**

**IV. Approval of the Minutes of November 13, 2025**

The minutes of the regular meeting of November 13, 2025, are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

**V. Approval of Agenda December 11, 2025**

The agenda for the regular meeting of December 11, 2025, is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

**VI. CBIZ Audit Presentation- Steve Scheel presented via Zoom Steve Scheel reviewed the audit of 2024-2025.**

- The audit had no findings
- Revenue was under by approximately \$359,000.
- Expense was under by approximately \$313,000.
- The Academy added \$29,530 to fund equity.
- The audit was filed after the deadline.
- Single audit team is working to complete the single audit by the January 4<sup>th</sup> due date.
- Thankful for patience of the school.
- Jason-will these delays be fixed? Steve responded in the affirmative. This will not happen next year.

**VII. Consideration of Bills/Receipts/ Financial Report-Jason Hamstra reviewed this with the Board**

**A. Financial Report**

**Jason Hamstra**

- Expenditures are right at projections for this time of the year.
- 31aa: We have opted into 31aa funding. The stipulations around 31aa funding are being challenged in court. There will be a opportunity to opt out of the funding based on the court’s decision if the Academy would like to.

**The financial report, bills, and receipts are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.**

B. Confirmation of FID Submittal- Jason reviewed this with the Board

**Jason Hamstra**

- All items were submitted on-time to the State.
- Single audit isn’t done yet.
- Item is for information purposes.

C. Invoices for Board Approval

**Jason Hamstra**

- We have a quote for special education resources from Goal Book; Part of our corrective action plan with CMU was looking at curricular resources to assist special education teacher. The team has reviewed several and is recommending Goal Book. The quote is a three-year contract. \$13,387.50 a year for three years.
- We have budgeted for this expense in the budget revision.
- The resource is for 25 teachers.

**Motion by Treasurer Woods, supported by Vice-President Baum to approve the purchase of Goal Book for \$13,387.50/year for three years. Motion carried unanimously.**

D. Budget Revision- Jason reviewed this with the Board

**Jason Hamstra**

- Enrollment has increased.
- We plan to add \$193,000 to fund equity with this budget revision.

**The budget revision is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.**

**VIII. Old Business**

A. Board Committee Updates

1. Finance

**Jason Hamstra**

- We already talked about budget and 31aa.
- Alicia is working on Summer Discovery for next summer.

2. Communication

**Jason Hasmtra**

- Monthly newsletters from Central Office went out.
- Staff have received the Administrator Feedback surveys.
- Title 1 parent survey was focused on communication.

### 3. Quality Instruction

#### **Alicia Jenkins**

- Instructional rounds for each building.
- Focused on tier 1 instruction.
- Data coach working with teachers to ensure data literacy and make sure we are using NWEA data to help inform instruction.

### 4. Climate and Culture of Success and Equity

#### **Jason Hamstra**

- The staff is currently doing The 12 Days of Joy.
- There are district wide games and dress up days.
- We have been organizing family donations.
- The middle school is doing a pasta dinner to boost parent engagement this evening.

### 5. Highly Effective Staff - no report

## **IX. New Business**

A. Leadership Reports- the Board reviewed and had no questions.

B. Maximum Enrollment Annual Approval by the Board

#### **Jason Hamstra**

This is the annual requested approval of the Board-Currently 2,110 Maximum Enrollment.

**The maximum enrollment of 2,110 is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.**

C. Repeal of the 15 Emergency Virtual Days

#### **Alicia Jenkins**

- The Board will recall they approved this earlier this year.
- The Michigan Department of Education repealed the 15 virtual days.
- There has been some conversation about adding several days, but nothing solid.

D. State Index Report- Jason reviewed this with the Board.

#### **Jason Hamstra**

- The state just released this information.
- This report used by the State of Michigan to compare schools. These reports are available to the public.
- Jason reviewed this year's report for each school and compared it to last year's report.

**X. Public Comment-None**

**XI. Board Comment-None**

**XII. Correspondence-emails and 2 FOIA requests.**

**Jason Hamstra**

- We have received two FOIA requests. All requests go to the attorney.
- Two students made threats. Police were involved in both situations. The police did make arrests.
- Correspondence – four parents emailed the board to express concern over how the threats and communication was handled.

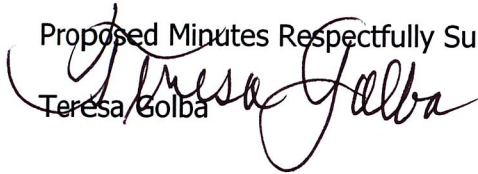
**XIII. Authorizer Comment**

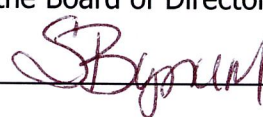
**Mr. Hurt from CMU met with Ms. Davis, the prospective Board member candidate. The Board of Trustees meets in February; she is on the agenda.**

**XIV. Adjournment 7:18pm**

**Motion by Treasurer Woods, supported by Vice-President Baum to adjourn the meeting at 7:18pm. Motion carried unanimously.**

Proposed Minutes Respectfully Submitted,

  
Teresa Golba

Approved by the Board of Directors at their January 8 202~~6~~ meeting.  
Signature  Date 01-08-26