

Summit Academy North of Directors
18601 Middlebelt, Romulus, MI
Board Meeting Room in the PEAK
Thursday, April 9, 2026
6:00 p.m.

APPROVED

Minutes

- I. Call Meeting to Order: 6:05 pm
- II. Pledge of Allegiance
- III. Roll Call: Present: President Operhall, Treasurer Woods, Secretary Bynum, Trustee Davis. Excused: Vice-President Baum
- IV. Approval of Minutes of the Regular Meeting of March 12, 2026

The minutes of the regular meeting on March 12, 2026, are approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

- V. Approval of Agenda April 9, 2026

The agenda for the regular meeting of April 9, 2026, is approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

- VI. Consideration of Bills/Receipts/ Financial Report/3rd Quarter Financials-Jason Hamstra will review this with the Board
- A. Financial Report

1. Jason Hamstra reviewed the financial statement as of March 30, 2026. The budget remains on track for the fiscal year. Current expenditures are in line with budgeted expenses. The Board did not have any questions regarding the financial statements.

The Bills, receipts, and Financial Report are approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

- B. Third Quarter Letters, and Certifications

1. Jason Hamstra reviewed the 3rd Quarter financial statement and disclosure statement. Jason Hamstra explained that this statement will be submitted per our bond covenant

requirements.

The third quarter disclosure letter and certifications are approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

C. Invoices for Board Approval-Jason will review this with the Board

1. No Invoices require approval at this time.

VII. Old Business

A. Administrative Committee Reports

1. Finance

- We will begin the budget process for the remainder of the year and beginning of the 2026-2027 school year.

2. Communication

- Staff and parent newsletters are published monthly. Open House for all buildings will be on April 23, 2026.

3. Quality Instruction

- We have begun state testing. We have begun the last cycle of Instructional Rounds for each building.

4. Climate and Culture of Success and Equity

- Summit Academy North combined with the Jalen Rose Leadership Academy to participate in CMU's Charter to Chippewas program which hosted an etiquette school for our students. The event was held in the PEAK at Summit Academy North.

5. Highly Effective Staff

- Nothing to report.

VIII. New Business

A. Leadership Reports

1. Administrators

- The board expressed how much they appreciate the Leadership Reports from each building.

2. Superintendent

- Jason Hamstra discussed current enrollment, current FOIA requests, school threat situations at the elementary and middle school, and the school play, "Matilda". Jason Hamstra also discussed the communication that was received from CMU regarding the reauthorization of the charter contract.

B. HR Quarterly Report

1. Kate Sartori from Partner Solutions was present to present a report from Partner Solutions. Kate Sartori discussed staff compensation comparisons, the HR and financial services provided by Partner Solutions, and 3rd quarter updates on

staffing. The board asked questions about the staff improvement process which Ms. Satori answered.

C. Summer Discovery Grant Purchases

1. Jason Hamstra discussed the Summer Discovery grant through the United Way and Ballmer Group. He asked the board to approve all purchases associated with the grant that exceed \$10,000

The board approves purchases that exceed \$10,000 that are associated with the Summer Discovery grant as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

D. Budget Planning Timeline

1. Jason Hamstra reviewed the budget revision process for 2025-2026 and the development of the 2026-2027 budget. Jason and Partner Solutions are hoping to have a budget prepared for the May board meeting.

E. Bus Bids

1. Bus bids for cameras and new leases are tabled until the May board meeting.

F. Approval of the 4th year renewal with Variety Food Services-Jason will review this with the Board.

1. Jason Hamstra reviewed the approval that was received from MDE for our fourth renewal of the food service contract with Variety Foods. This is the last renewal of the contract and the Academy will have to go to bid during the upcoming school year.

The fourth-year renewal of the meal service contract of 2022 is approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

G. The NCSI Spring Update

1. Tabled until the May Board Meeting

H. Reauthorization Notification-Jason will review this with the Board.

1. Jason Hamstra reviewed the required reauthorization submissions. The Reauthorization Contact Form, Age, Grade Range and Maximum Enrollment Form, and School Calendar have been submitted. The Early Childhood Education Questionnaire was reviewed and needs to be signed by the board president. Jason Hamstra is currently working with Jennifer Cook from CMU regarding updating job and physical plant descriptions. The Reauthorization Questionnaire, Draft ESP Agreement, Draft Legal Opinion, and ESP Information Sheet need to be submitted by May 15.

IX. Public Comment: None

X. Board Comment: None

XI. Correspondence: None

XII. Authorizer Comment

A. Mr. Hurt expressed that he was impressed with the Literacy Night/Wellness Fair that was held at the elementary school last month. Mr. Hurt also discussed the reauthorization process. Mr. Hurt reminded the board of the annual CMU Charter School Conference in August. Mr. Hurt encouraged the board to be prepared ambassadors of the Academy.

XIII. Adjourn

Motion by Treasurer Woods supported by Secretary Bynum to adjourn the meeting at 6:54 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,


Jason Hamstra

Approved by the Board of Directors at their 5-14 2026.

Trustee Loasha Davis Date 5-14-26
Secretary