Summit Academy North of Directors
Annual Organizational Meeting
Thursday, August 14, 2025
6:00pm
Board of Education Conference Room
18601 Middlebelt Road, Romulus, MI. 48174

Approved

MINUTES

I. Call Meeting to Order 6:01pm

II. Pledge of Allegiance

III. Roll Call: Present: President Operhall, Treasurer Woods, Secretary Bynum

Excused: Vice-President Baum

IV. Approval of Minutes of June 19, 2025

The minutes of the special meeting of June 19, 2025, are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

V. Approval of Agenda August 14, 2025

The agenda for the annual organizational meeting is approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously

VI. Consideration of Bills/Receipts/Financial Reports-Jason reviewed with the Board

A. Approval of the bills, receipts, financial reports.

Jason Hamstra
We are only one month in with almost most with zero expenses recorded.

The bills, receipts, and financial reports are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

B. Fourth Quarter US Bank Letter, Continuing Disclosure

Jason Hamstra
This is our typical quarterly bond disclosure.

The fourth quarter continuing disclosure documents for US Bank are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

C. Invoice Approvals- Alicia reviewed this with the Board

1. Lexia Invoice

Alicia Jenkins

We use this as an intervention tool at the Middle School. We do not need the professional development component.

Motion by Treasurer Woods, supported by Secretary Bynum to approve the Lexia Invoice in the amount of $10,500. Motion carried unanimously.

VII. Annual Organizational Meeting Business

A. **Motion to declare all offices vacant**

Motion by Secretary Bynum, supported by Treasurer Woods to declare all offices vacant. Motion carried unanimously.

B. **Election of Officers**

i. Election of President

Kathy Operhall is nominated for President. Motion by Bynum, supported by Woods. Motion carried unanimously.

ii. Election of Vice President

Baum is nominated for Vice President. Motion by Woods, supported by Bynum. Motion carried unanimously.

iii. Election of Secretary

Bynum is nominated for Secretary. Motion by Woods, supported by President Operhall. Motion carried unanimously.

iv. Election of Treasurer

Woods is nominated for Treasurer. Motion by Secretary Bynum, supported by President Operhall. Motion carried unanimously.

Organizational Operation

v. Identification of Depository/Financial Institution

The depository/financial institution is Comerica Bank. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

vi. Identification of Newspaper of Record

The Newspaper of Record is The News Herald/Heritage News. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

vii. Board Corresponding Agent Resolution

The Board Corresponding Agent is the Superintendent. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

viii. Principal Office & Public Notice Posting Location

The principal office and public notice posting location is The PEAK, 18601 Middlebelt Road, Romulus, MI. 48174. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

ix. Appointment of Freedom of Information Act Coordinator

The Freedom of Information Act Coordinator is the Superintendent. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

x. Appointment of Office of Civil Rights Representative

The Office of Civil Rights Representative is the Superintendent. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xi. Appointment of Sexual Harassment Representatives

The Sexual Harassment Representatives are Jason Hamstra and Alicia Jenkins. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xii. Appointment of Title VI Representative

The Title VI Representative is the Superintendent. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xiii. Appointment of Title IX Representative

The Title IX Representatives are Jason Hamstra and Alicia Jenkins. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xiv. Appointment of Section 504 Representative

The Section 504 Representative is Sally Racette. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xv. Appointment of Homeless Children and Youth Liaison

The Homeless Children and Youth Liaison is Sally Racette. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xvi. Designation of Account Signatory

The designation of account signatory is all Board Members, with two signatures required. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xvii. Designation of Legal Counsel Dickinson wright

The designation of legal counsel is Dickinson Wright. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xviii. Designation of Independent Audit Firm

The designation of Independent Audit Firm is CBIZ. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xix. Authorization of Contracts

The authorization of contracts is the Superintendent under $10,000, and Board President on contracts over $10,000. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xx. Designation of Electronic Transfer Officer (ETO)

The designation of the ETO is Treasurer Woods. Motion by Secretary Bynum, supported by President Operhall. Motion carried unanimously.

xxi. Approval of the use of facsimile signatures stamps

The use of facsimile signature stamps is approved. Motion by Secretary Bynum, supported by Secretary Bynum. Motion carried unanimously.

xxii. Appointment of the Academy Resident Agent

The Academy Resident Agent is the Superintendent. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

xxiii. Appointment of the Academy Chief Administrative Officer

The Academy Chief Administrative Officer is the Superintendent. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

VIII. Old Business

A. Administrative Committee Reports to the Board
   1. Finance-Jason Hamstra, nothing to report, we are watching the budget.
   2. Communication- no report
   3. Quality Instruction- Alicia Jenkins- we had 17 classrooms engaged in

Summer learning. We were able to hit all the targets. The Ballmers were here in person.

4. Climate and Culture of Success and Equity- no report
5. Highly Effective Staff
   No report

IX. New Business

A. HACCP – Hazard Analysis and Critical Control Points (School Meals Program Annual Approval)

Jason Hamstra

This is our annual meal service operating procedures and safeguards.

The HACCP is approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

B. Transparency Reporting Certification- Fall- Jason reviewed this with the Board
Jason Hamstra
This is our fall certification that our website is up to date and in compliance.

The Fall Transparency Reporting Certification is approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

C. Athletic Handbook 2025-2026 and Student Handbooks 2025-2026
Jason Hamstra
There are no changes to the Athletic and Student Handbooks. They are being reviewed by counsel. We are asking for approval based on legal review.

Motion by Treasurer Woods, supported by Secretary Bynum to approve the athletic and student handbooks contingent on the review of counsel. Motion carried unanimously.

X. Public Comment-None

XI. Board Comment-President Operhall commended Ria Cole on a tremendous job of preparing the video submitted to CMU for the conference at the Huntington Center.

XII. Correspondence-None

XIII. Authorizer Comment-None. The Board was not invited to the night before the annual conference.

XIV. Adjournment

Motion by Treasurer Woods, supported by Secretary Bynum to adjourn the meeting at 6:40pm. Motion carried unanimously.

Proposed minutes Respectfully Submitted,

Teresa Golba Teresa Golba Teresa Golba

Approved by the Board of Directors at their 10-9 **2025 meeting.**

S Bynum **Secretary** 10-9-25 **Date**

Proposed
Approved

Summit Academy North Board of Directors
Board of Education Room
THE PEAK
18601 Middlebelt Road, Romulus, MI. 48174
Thursday, October 09, 2025
6:00 p.m.

<u>MINUTES</u>

I. Call Meeting to Order 6:00pm

II. Pledge of Allegiance

III. Roll Call-Present- President Operhall, Secretary Bynum, Treasurer Woods

Absent: Vice-President Baum

Jason Hamstra introduced Toasha Davis a potential board member

IV. Approval of Minutes of August 14, 2025, Annual Organizational Meeting

The minutes of the annual organizational meeting of August 14, 2025, are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

V. Approval of regular Meeting Agenda October 09, 2025
The agenda for the regular meeting of October 9, 2025, is approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ 1st Quarter Financial Report and USBank Letter

A. Financials, bills, and receipts

<u>Jason Hamstra</u>
Financial statement doesn't show any discrepancies. We don't expect any cashflow issues that may have resulted from the State not passing-a-budget.—We expect our current enrollment numbers, which is approximately 70 students over the budgeted amount, to result in a favorable budget revision.

The financials, bills, receipts are approved as presented. Motion by Treasurer

Woods, supported by Secretary Bynum. Motion carried unanimously.

B. First Quarter US Bank letter, Certification for EMMA

<u>Jason Hamstra</u>

This is our regular quarterly reporting to US Bank for our bond covenants.

The first quarter US Bank disclosure and EMMA certification are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

C. Invoices for approval-Jason reviewed this with the Board

<u>Jason Hamstra</u>

During the ESSER period we bought many Chromebooks. It's been 5 years; we need to phase in 60 new Chromebooks. Because the amount is over $10,000, we're asking for the Board's review and approval.

Motion by Treasurer Woods, supported by Secretary Bynum, to approve the purchase of 60 Chromebooks in an amount not to exceed $12,000. Motion carried unanimously.

VII. Old Business

A. Board Committee Reports

1. Finance-We talked about the budget being passed. We based the budget on 1545 we had 1625 on count day. Jason Hamstra has begun to meet with the finance department at Partner Solutions to work on budget revision. Kindergarten numbers are up. New applicants are similar. We are retaining more students.

2. Communication-Newsletters continue to go out to the staff, the families, and the Board. First FACT meeting at the elementary school happened with Mrs. Wesley leading the group.

3. Quality Instruction-Alicia reported that NWEA is underway. First instructional rounds are complete in all three buildings. Teachers visit 4 or 5 other classrooms; they debrief and work on short term goals. Instructional rounds is our major initiative to improve Tier 1 instruction. Instructional coaching is up and running in the elementary.

4. Climate and Culture of Success and Equity-Homecoming tomorrow. We had the parade and pep assembly today. It was good to see some old tradition return to Summit. The Dragon Way is happening district wide this year. Middle school and high school are focusing on reducing on chronic absenteeism.

5. Highly Effective Staff- Jason reported that we hired a good group of new teachers this year. There seem to be more credentialed candidates available this year.

VIII. New Business

A. Leadership Reports-excited about the cohort seniors participating in the CMU scholarship program.

B. Partner Solutions Quarterly Report for the Board-Jason reviewed this with the Board. Teacher retention rate is 88%.

C. Change in Membership- Jason reviewed this with the Board.

Motion by Treasurer Woods, supported by Secretary Bynum to nominate Abigale Baum to the Board of Directors. Motion carried unanimously.

D. 2025-2026 21f Virtual Instruction- Alicia reviewed this with the Board.

<u>Alicia Jenkins</u>

The number of days that can be utilized for virtual instruction may be changing. Currently it is for 15 days/year; may change to 7 days.

The 2025-2026 21f Virtual Instruction 15-day plan is approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously

E. Discussion on the search for a new board member-Jason reviewed this with the Board.

<u>Jason Hamstra</u>

We need to have at least 5 members on the Board. The leadership team worked to find some potential candidates. Toasha Davis, a parent of several Summit Academy North graduates, volunteers here often. She is interested and came to the board meeting to meet the board and introduce herself.

Motion by Treasurer Woods, supported by Secretary Bynum to approve Toasha Davis for consideration by the CMU Board of Trustees for membership on the Summit Academy North Board. Motion carried unanimously.

F. Reauthorization Process- Jason reviewed this with the Board.

<u>Jason Hamstra</u>

Our contract with CMU expires at the end of the school year. CMU sent outline of due dates. We wanted to make the Board aware of the process. Partner Solutions' contract is also up this year. We will plan to review the educational plan want to make sure the models are well defined.

G. State School Aid Budget- Jason reviewed this with the Board. This has already been covered.

IX. Public Comment-none

X. Board Comment-none

XI. Correspondence-none

XII. Authorizer Comment

<u>**Mr. Hurt**</u>

Reviewed the Academic Performance Report (NWEA), the CMU Teaching Masters' program, and Charter to Chippewa program.

Congratulations on the increased enrollment numbers. Retention is good.

Mr. Hurt stated the school is moving in the right direction. Making growth translates to achievement.

XIII. Adjournment

Motion by Treasurer Woods, supported by Secretary Bynum to adjourn the meeting at 7:07pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Teresa Golba

Teresa Golba

Approved by the Board of Directors at their 11-13 2025.

Kathleen Opperhall President ~~Secretary~~ Kathleen Opperhall Date

Proposed Approved

Summit Academy North Board of Directors
Board of Education Office at the PEAK
18601 Middlebelt Road, Romulus, MI 48174
Thursday, November 13, 2025
6:00 p.m.

MINUTES

I. Call Meeting to Order 6:00pm

II. Pledge of Allegiance

III. Roll Call- Present: President Operhall, Vice-President Baum, Secretary Bynum, Treasurer Woods

IV. Approval of Minutes of the regular meeting of October 9, 2025

The minutes of the regular meeting of October 9, 2025, are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

V. Approval of Agenda of the regular meeting of November 13, 2025

The agenda for the regular meeting of November 13, 2025, is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

VI. Audit Presentation- Jason briefly reviewed the audit report with the Board. There were no findings and fund equity is growing.

VII. Consideration of Bills/Receipts/ Financial Report-Jason reviewed this with the Board
   A. Financial Report/Bills/Receipts

Jason Hamstra

The financials look fine.
We are a quarter of the way through the school year.

The financial report, bills, and receipts are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

B. Board response to audited financial statement, single audit, and no management letter

The audited financial statement single audit, and no management letter are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

C. Invoice Approval- Jason stated there were no invoices requiring Board approval.

D.

VIII. Old Business

A. Board Committee Reports

1. Finance

Jason Hamstra

The financial committee has been working on a budget revision with Partner Solutions.

The pupil count is better than projected.

2. Communication

Jason Hamstra

Newsletters are going out consistently; parent teacher conferences will be happening next week of.

3. Quality Instruction

Alicia Jenkins

NWEA, Brad Garbutt has been helping individual teachers with coaching and teacher alignment teams meeting this week. The focus is on rigor. Instructional rounds are moving along.

4. Climate and Culture of Success and Equity

Jason Hamstra

Social emotional team focusing on 32%suicidal ideation. Training to help staff to identify warming signs. Holiday food drive for thanksgiving starts next week.

5. Highly Effective Staff

Jason Hamstra

We have had a couple of turnovers. Middle School English and Math. Interviewing potential replacements.

IX. New Business

A. Leadership Reports

The Board had a chance to read. Jason individual buildings are keeping track of transfers. Basically, in most cases, it's because we're not the right fit, or it's transportation.

Re-enrollment and Open Enrollment Dates- Jason will review this with the Board.

1. Re-enrollment Dates- 2026-2027- January 5, 2026-February 3, 2026.
2. Open Enrollment Dates- 2026-2027-February 4,2026-February 23, 2026.

The re-enrollment and open enrollment dates for 2026-2027 are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried. unanimously.

B. Summer discovery Assessment Results-Alicia reviewed this with the Board. Good set up good teachers, paras too. 10th being added.

C. June Board meeting date change-Jason will review this with the Board.

Jason Hamstra

Last day of school, June 11, 2026, is the same day as a board meeting. Maybe change the meeting to June 18, 2026.

The June Board meeting scheduled for June 11, 2026, will be rescheduled to June 18, 2026. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

D. 31aa Funding- Jason reviewed this with the Board.

Jason Hamstra

We received the official memo regarding 31aa funding. The funding is for Mental health, as well as school safety. This will allow the state to do investigations, and waive attorney client privilege. This provision is coming out of Oxford shooting. Stakeholders weren't satisfied with the investigation. Waiving of client privilege, A lot of constraints on this grant funding. Jason recommends taking the funding.

Motion by Treasurer Woods, supported by Vice-President Baum to "opt in" on the 31aa opt in. Motion carried unanimously.

E. Audit Delay-Jason reviewed this with the Board.

Jason Hamstra

Each year, our audit is due to the State by November 1st. It has been submitted, but it went in late. Jason wanted to bring it to the Board's attention. CBIZ, came from Marcum, from Croskey Lanni. They did have infrastructure problems. We want assurances that this is not going to happen in the future. This is our final year of our contract with CBIZ. We can start the process of researching a different CPA/Accounting/Auditing firm.

F. Budget Revision-Jason reviewed this with the Board.

Jason Hamstra

This agenda item is just informational. We are in the midst working on the budget revision right now. We are working through at-risk. We will finish all grant applications. He will plan to bring the revision to the December meeting.

G. Capital Improvement Projects-Jason reviewed this with the Board.

Jason Hamstra

This too is informational, just to have it on your radar. We have a need for our 2014 Truck to be updated.

The Fire alarm system work to make sure the PEAK gets connected fully.

Bleachers at football field, they are 20 years old. Going out for bid on that. We'll get bids for both sides, home and away. This way we can look at the numbers and how to expend for it over the next 3-5 years. Fundraise the bleachers- even the band part of it.

X. **Public Comment-None**

XI. **Board Comment**- Vice-President Baum went to the play-off game. Coaching staff was incredible. The Board should show up more often. Get board members on the staff communication list.

XII. **Correspondence-None**

XIII. **Authorizer Comment-**

Mr. Hurt

The school is at 100% compliance for the submissions made in Epicenter.

The State is cracking down on administrator certification. They can go back and take funding. Mr. Hurt met with Ms. Tiosha Davis; he is going to send her application to the Board of Trustees meeting in February 2026. If the Board has participated in any training or PD fill out paperwork and send to Shawn so you can get credit.

XIV. Adjournment

Motion by Treasurer Woods, supported by Vice-President Baum to adjourn the meeting at 6:50pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Teresa Golba

Approved by the Board of Directors at their 12-11-25 meeting.

Kathleen Opperhall Signature 12-11-25 Date

Approved

Summit Academy North Board of Directors
Regular Meeting
Board of Education Room
18601 Middlebelt Road, Romulus, MI. 48174
Thursday, December 11, 2025
6:00 p.m.

MINUTES

Oath of Office- Abigale Vice-President Baum

I. Call Meeting to Order 6:07pm

II. Pledge of Allegiance

III. Roll Call: Present: President Operhall, Vice-President Baum, Treasurer Woods Excused: Secretary Bynum

IV. Approval of the Minutes of November 13, 2025
The minutes of the regular meeting of November 13, 2025, are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

V. Approval of Agenda December 11, 2025
The agenda for the regular meeting of December 11, 2025, is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

VI. CBIZ Audit Presentation- Steve Scheel presented via Zoom
Steve Scheel reviewed the audit of 2024-2025.

- The audit had no findings
- Revenue was under by approximately $359,000.
- Expense was under by approximately $313,000.
- The Academy added $29,530 to fund equity.
- The audit was filed after the deadline.
- Single audit team is working to complete the single audit by the January 4th due date.
- Thankful for patience of the school.
- Jason-will these delays be fixed? Steve responded in the affirmative. This will not happen next year.

VII. Consideration of Bills/Receipts/ Financial Report-Jason Hamstra reviewed this with the Board
A. Financial Report

Jason Hamstra

- Expenditures are right at projections for this time of the year.
- 31aa: We have opted into 31aa funding. The stipulations around 31aa funding are being challenged in court. There will be a opportunity to opt out of the funding based on the court's decision if the Academy would like to.

The financial report, bills, and receipts are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

B. Confirmation of FID Submittal- Jason reviewed this with the Board

Jason Hamstra

- All items were submitted on-time to the State.
- Single audit isn't done yet.
- Item is for information purposes.

C. Invoices for Board Approval

Jason Hamstra

- We have a quote for special education resources from Goal Book; Part of our corrective action plan with CMU was looking at curricular resources to assist special education teacher. The team has reviewed several and is recommending Goal Book. The quote is a three-year contract. $13,387.50 a year for three years.
- We have budgeted for this expense in the budget revision.
- The resource is for 25 teachers.

Motion by Treasurer Woods, supported by Vice-President Baum to approve the purchase of Goal Book for $13,387.50/year for three years. Motion carried unanimously.

D. Budget Revision- Jason reviewed this with the Board

Jason Hamstra

- Enrollment has increased.
- We plan to add $193,000 to fund equity with this budget revision.

The budget revision is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

VIII. Old Business

A. Board Committee Updates

1. Finance

Jason Hamstra

- We already talked about budget and 31aa.
- Alicia is working on Summer Discovery for next summer.

2. Communication

Jason Hasmtra

- Monthly newsletters from Central Office went out.
- Staff have received the Administrator Feedback surveys.
- Title 1 parent survey was focused on communication.

3. Quality Instruction

Alicia Jenkins

- Instructional rounds for each building.
- Focused on tier 1 instruction.
- Data coach working with teachers to ensure data literacy and make sure we are using NWEA data to help inform instruction.

4. Climate and Culture of Success and Equity

Jason Hamstra

- The staff is currently doing The 12 Days of Joy.
- There are district wide games and dress up days.
- We have been organizing family donations.
- The middle school is doing a pasta dinner to boost parent engagement this evening.

5. Highly Effective Staff - no report

IX. New Business

A. Leadership Reports- the Board reviewed and had no questions.

B. Maximum Enrollment Annual Approval by the Board

Jason Hamstra

This is the annual requested approval of the Board-Currently 2,110 Maximum Enrollment.

The maximum enrollment of 2,110 is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

C. Repeal of the 15 Emergency Virtual Days

Alicia Jenkins

- The Board will recall they approved this earlier this year.
- The Michigan Department of Education repealed the 15 virtual days.
- There has been some conversation about adding several days, but nothing solid.

D. State Index Report- Jason reviewed this with the Board.

Jason Hamstra

- The state just released this information.
- This report used by the State of Michigan to compare schools. These reports are available to the public.
- Jason reviewed this year's report for each school and compared it to last year's report.

X. Public Comment-None

XI. Board Comment-None

XII. Correspondence-emails and 2 FOIA requests.
Jason Hamstra

- We have received two FOIA requests. All requests go to the attorney.
- Two students made threats. Police were involved in both situations. The police did make arrests.
- Correspondence – four parents emailed the board to express concern over how the threats and communication was handled.

XIII. Authorizer Comment
Mr. Hurt from CMU met with Ms. Davis, the prospective Board member candidate. The Board of Trustees meets in February; she is on the agenda.

XIV. Adjournment 7:18pm

Motion by Treasurer Woods, supported by Vice-President Baum to adjourn the meeting at 7:18pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,
Teresa Golba

Approved by the Board of Directors at their January 8 2026 meeting.
Signature________________ Date 01-08-26

Summit Academy North of Directors
18601 Middlebelt Road
Romulus, MI. 48174
Board of Education Office
The PEAK
Thursday, February 12, 2026
6:00 p.m.

APPROVED Proposed

MINUTES

I. Call Meeting to Order 6:00 PM

II. Pledge of Allegiance

III. Roll Call: Present: President Operhall, Secretary Bynum, Treasurer Woods

Excused: Vice-President Baum

IV. Approval of Minutes of January 8, 2026

The minutes of the regular meeting of January 8, 2026, are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

V. Approval of Agenda February 12, 2026

The agenda of the regular meeting of February 12, 2026, is approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Reports Financials- Jason Hamstra reviewed this with the Board

A. Bill, receipts, financial reports - January

Jason Hamstra

1. Expenses are still in line with projections for this budget year.
2. All new consolidated applications were revised and turned in. We can now draw all our revenue for the rest of the year.

The bills, receipts, and financial reports are approved as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

B. Invoices for approval- Jason reviewed this with the Board. There were no invoices requiring Board approval.

C. 25-26 Audit

Jason Hamstra

As the Board knows, we have had issues with our auditors, CBIZ, this audit season. Specifically, their lateness on both the general and special audits. Our January state aid funds were delayed because of this. CBIZ was late. This caused a delay in paying our payment in full. The single audit was conducted on Title I. There was no finding in the single audit. The Board received a memo from Laura Carpenter recommending getting bids from other auditing firms for the future.

Motion by Treasurer Woods, supported by Secretary Bynum to have Partner Solutions seek proposals for an accounting firm. Motion carried unanimously.

VII. Old Business

A. Administrative Committee Reports to the Board

1. Finance

Jason Hamstra-Nothing more

2. Communication

Secretary Bynum

- The Newsletters are going out to the staff, board, and families.
- We are planning our annual open house April 23.
- Open Enrollment is going on now.
- K Round up will be at the Open House.

3. Quality Instruction

Alicia Jenkins

- NWEA done for the winter term.
- Friday is a pd day for staff. Vertical/Horizontal Curriculum Alignment.

4. Climate and Culture of Success and Equity

Jason Hamstra

- We are doing good work with our 9th grade academy. We have identified this grade level resulting in a greater amount of failing grades.
- Mike Bravo reduced failures by 20% in Math and Science at the 9th grade level with interventions for struggling kids. Reduced 20% failures. He's tracking data on a weekly level. We are working with teachers to adjust instruction and procedures to maintain this effort.

5. Highly Effective Staff no report

B. NCSI Policies Update- Jason reviewed this with the Board

Jason Hamstra

1. These are the Fall Policy Updates
2. The Board received a legal memo from counsel with their recommendation.

Fall policies 2210, 2266, 2412, 5460, 5517.01, 7540.02, 8305 are adopted. Policy 7541 is deleted. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

C. Single Audit -Jason reviewed this with the Board.

Jason Hamstra

1. The single audit was on Title I.
2. There were no findings in the audit.

VIII. New Business

A. Leadership Reports- The Board enjoyed the reports
   1. Building Leadership Reports-read and reviewed, no questions.
   2. Superintendent Leadership Report-
   - news and events in the building,
   - cell phone policy reviewed.
   - FOIAs - tomorrow the first response goes out.
   - Office of Civil Rights complaint- parent has initiated a OCR complaint alleging the school failure to notify her student of the results of a school threat situation based on the student's disability.
   - 4/5 grade Special Ed instructional initiative is underway.
   - Staff compensation - all certified and support staff will receive a bonus in March.

B. AER- Jason will review this with the Board.

Jason Hamstra

Annual Education Report

CMU wants to make sure we have it posted on the website, which we do.

C. Maintenance Truck Bids-Jason reviewed this with the Board.

Jason Hamstra

1. Our current truck is a 2014 Maintenance truck- we use it for plowing: it's been having several issues lately. We feel it's on its way out.
2. We posted a RFB.
3. We received four different bids.
4. Snowplow kit needs to be included in the bid.
5. We are recommending the bid submitted by Todd Wenzel Buick/GMC – A GMC Sierra 2500HD because the current plow will work on it too. This expense is already in budget, capital outlay.

The maintenance truck bid submitted Todd Wenzel Buick/GMC in the amount of $48,997 is approved as presented. Motion carried unanimously.

IX. Public Comment-None

X. Board Comment-None

XI. Correspondence-None

XII. Authorizer Comment

Mr. Hurt with CMU

1. The Presidents Roundtable is March 3, 2026.
2. August 19 is the annual conference, Huntington Place, Detroit. The Board, teachers, administrators are invited. Please register.
3. Ms. Davis has been approved as our new board member. She will be at the March 12, 2026, Board meeting.
4. March 18th is the annual reception 4-6 Andiamo's Downtown Renaissance.
5. Mr. Hurt will attend the Wellness Fair at the elementary on March 12.
6. Jason asked about reauthorization. Mr. Hurt will investigate it. The Partner Solutions contract must mirror our contract with CMU.
7. President Operhall is not receiving all communications from CMU and that Mr. Hurt will check to see if hher email address was changed in all list serves.

XIII. Adjournment

Motion by Treasurer Woods, supported by Secretary Bynum to adjourn the meeting at 6:50pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Teresa Golba

Teresa Golba

Approved by the Board of Directors at their 3/12 2026.

Treasurer ~~Secretary~~ Kelly Woods Date 3/12-26

Approved
APPROVED

Summit Academy North of Directors
18601 Middlebelt, Romulus, MI
Board Meeting Room in the PEAK
Thursday, April 9, 2026
6:00 p.m.

Minutes

I. Call Meeting to Order: 6:05 pm

II. Pledge of Allegiance

III. Roll Call: Present: President Operhall, Treasurer Woods, Secretary Bynum, Trustee Davis. Excused: Vice-President Baum

IV. Approval of Minutes of the Regular Meeting of March 12, 2026

The minutes of the regular meeting on March 12, 2026, are approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

V. Approval of Agenda April 9, 2026

The agenda for the regular meeting of April 9, 2026, is approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Report/3rd Quarter Financials-Jason Hamstra will review this with the Board

A. **Financial Report**

1. Jason Hamstra reviewed the financial statement as of March 30, 2026. The budget remains on track for the fiscal year. Current expenditures are in line with budgeted expenses. The Board did not have any questions regarding the financial statements.

The Bills, receipts, and Financial Report are approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

B. **Third Quarter Letters, and Certifications**

1. Jason Hamstra reviewed the 3rd Quarter financial statement and disclosure statement. Jason Hamstra explained that this statement will be submitted per our bond covenant

requirements.

The third quarter disclosure letter and certifications are approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

C. **Invoices for Board Approval-Jason will review this with the Board**
   1. No Invoices require approval at this time.

VII. Old Business

A. **Administrative Committee Reports**

1. **Finance**
   - We will begin the budget process for the remainder of the year and beginning of the 2026-2027 school year.
2. **Communication**
   - Staff and parent newsletters are published monthly. Open House for all buildings will be on April 23, 2026.
3. **Quality Instruction**
   - We have begun state testing. We have begun the last cycle of Instructional Rounds for each building.
4. **Climate and Culture of Success and Equity**
   - Summit Academy North combined with the Jalen Rose Leadership Academy to participate in CMU's Charter to Chippewas program which hosted an etiquette school for our students. The event was held in the PEAK at Summit Academy North.
5. **Highly Effective Staff**
   - Nothing to report.

VIII. New Business

A. **Leadership Reports**

1. **Administrators**
   - The board expressed how much they appreciate the Leadership Reports from each building.
2. **Superintendent**
   - Jason Hamstra discussed current enrollment, current FOIA requests, school threat situations at the elementary and middle school, and the school play, "Matilda". Jason Hamstra also discussed the communication that was received from CMU regarding the reauthorization of the charter contract.

B. **HR Quarterly Report**

1. Kate Sartori from Partner Solutions was present to present a report from Partner Solutions. Kate Sartori discussed staff compensation comparisons, the HR and financial services provided by Partner Solutions, and 3rd quarter updates on

staffing. The board asked questions about the staff improvement process which Ms. Satori answered.

C. **Summer Discovery Grant Purchases**

1. Jason Hamstra discussed the Summer Discovery grant through the United Way and Ballmer Group. He asked the board to approve all purchases associated with the grant that exceed $10,000

The board approves purchases that exceed $10,000 that are associated with the Summer Discovery grant as presented. Motion by Treasurer Woods, supported by Secretary Bynum. Motion carried unanimously.

D. **Budget Planning Timeline**

1. Jason Hamstra reviewed the budget revision process for 2025-2026 and the development of the 2026-2027 budget. Jason and Partner Solutions are hoping to have a budget prepared for the May board meeting.

E. **Bus Bids**

1. Bus bids for cameras and new leases are tabled until the May board meeting.

F. **Approval of the 4th year renewal with Variety Food Services-Jason will review this with the Board.**

1. Jason Hamstra reviewed the approval that was received from MDE for our fourth renewal of the food service contract with Variety Foods. This is the last renewal of the contract and the Academy will have to go to bid during the upcoming school year.

The fourth-year renewal of the meal service contract of 2022 is approved as presented. Motion by Treasurer Woods supported by Secretary Bynum. Motion carried unanimously.

G. **The NCSI Spring Update**

1. Tabled until the May Board Meeting

H. **Reauthorization Notification-Jason will review this with the Board.**

1. Jason Hamstra reviewed the required reauthorization submissions. The Reauthorization Contact Form, Age, Grade Range and Maximum Enrollment From, and School Calendar have been submitted. The Early Childhood Education Questionnaire was reviewed and needs to be signed by the board president. Jason Hamstra is currently working with Jennifer Cook from CMU regarding updating job and physical plant descriptions. The Reauthorization Questionnaire, Draft ESP Agreement, Draft Legal Opinion, and ESP Information Sheet need to be submitted by May 15.

IX. Public Comment: None

X. Board Comment: None

XI. Correspondence: None

XII. Authorizer Comment

A. Mr. Hurt expressed that he was impressed with the Literacy Night/Wellness Fair that was held at the elementary school last month. Mr. Hurt also discussed the reauthorization process. Mr. Hurt reminded the board of the annual CMU Charter School Conference in August. Mr. Hurt encouraged the board to be prepared ambassadors of the Academy.

XIII. Adjourn

Motion by Treasurer Woods supported by Secretary Bynum to adjourn the meeting at 6:54 pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Jason Hamstra

Approved by the Board of Directors at their 5-14 2026.

Trustee ~~Secretary~~ Joasha Davis Date 5-14-26

Summit Academy North Board of Directors
18601 Middlebelt Road, Romulus, MI. 48174

Board of Education Room /PEAK
Thursday, May 14, 2026
6:00 p.m.

~~Proposed~~ APPROVED

MINUTES

I. Call Meeting to Order 6:04pm

II. Pledge of Allegiance

III. Roll Call: Present: President Operhall, Vice-President Baum, Treasurer Woods, Trustee Davis
Excused: Secretary Bynum

IV. Approval of Minutes of April 9, 2026

The minutes of the regular meeting of April 9, 2026, are approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

V. Approval of Agenda May 14, 2026
Jason would like to add A1 Spring Borrowing Resolution to VI. Bills, Receipts, Financial Reports
Jason would like to add H. Auditor Engagement Letter from Yeo and Yeo to VIII. New Business.

The agenda for the regular meeting of May 14, 2026, is approved as amended. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Report - Jason reviewed this with the Board.
A. Financial Report

Jason Hamstra
We are on target; we will have a final budget revision for the June meeting.
We will present the original budget for 2026-2027 at the June meeting.

The bills, receipts, and financial reports are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

A.1. Borrowing resolution- Jason reviewed this with the Board

Jason Hamstra

This is for spring gap funding. It will not exceed $2 Million.

The Spring Borrowing Resolution not to exceed $2 million is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

B. Invoice for Board Approval- there were no bills for Board approval.

VII. Old Business

A. Administrative Committee Reports

1. Finance

Jason Hamstra

The Governor, Senate, and House of Representatives all have presented their budgets; all are budgeting an additional $250 per pupil. We are budgeting using $150 per pupil.

2. Communications

Jason Hamstra

We will be sending the admin survey out soon.

The open houses at the end of April were great, and attendance was very high.

3. Quality Instruction

Alicia Jenkins

We are finishing up testing season. The MSTEP and NWEA should be available for us to share the results in June. Instructional Rounds are in their last session. The summer school program enrollment K-10 has 393 enrolled. The HS has about 70.

4. Climate and Culture of Success and Equity

Jason Hamstra

We had our "signing day"; the students tell everyone where they are going to college, and what their plans are, with a glow party. The students at the high school invited the 8th graders. It felt like a true school community. Alyssa Ziegler and Brian Charlefour were the driving forces behind the celebration.

B. NCSI Spring Update-Jason reviewed this with the Board

Jason Hamstra

We tabled this at the last meeting.

You received the memo from counsel.

Counsel is recommending the adoption of all.

The NCSI Spring Update policies 0100, 2370.01, 2417, 5136,5336, 6320, 6325, 7540.09, 8402, 9710 (renumbered 8120.09) are approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

C. Bus Lease Bids- Jason reviewed this with the Board

Jason Hamstra

Our bus leases are set to expire. We solicited bids.

The recommendation from Mark Griffin, our transportation director, is the bid submitted by Hoekstra for 36 months.

The bus lease bid submitted by Hoekstra, financed through Independent Lease for 36 months in the amount of $2,464/month is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

D. Bus Camera Bids-Jason reviewed this with the Board

Jason Hamstra

We received many bids for this solicitation. We own the cameras and we will move them to the newly leased buses. Older cameras may need an upgrade. All these items fit inside the school safety 31aa funds. The Provision bid is recommended by Mark.

The bus camera bid submitted by Provision in the amount of $40,674 base bid, is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

VIII. New Business

A. Leadership Reports

1. Administrators President Operhall asked about chronic absenteeism.
2. Superintendent-Jason Hamstra- We are hosting Honors Night at the HS. Graduation at the high school is June 5. Kindergarten and Fifth grades graduation is June 9, and 8th graduation is June 10th. Two FOIA deadlines have been met. Boys' volleyball started this year and had a good inaugural year.
   All Board members are planning to attend high school graduation.

B. CTE-Agreement with Taylor Public- Jason reviewed this with the Board.

Jason Hamstra

This is our annual CTE agreement with Taylor Schools to provide career and technical courses to our students for a partial FTE.

The CTE Agreement with Taylor Public Schools for the 2026-2027 school year is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

C. Reauthorization Questionnaire-Jason reviewed this with the Board.

Jason Hamstra

The 3-year contract requires board signatures.

The reauthorization questionnaire is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

D. ESP Agreement DRAFT

Aimee Gibbs of Dickinson Wright

Zoom-Meeting

This is a review of Partner Solutions (PS) draft agreement. Make sure we are in full compliance with authorizing agents' requirements. This ESP agreement is pretty much the same as the last one.

The service fee is the same as it has been. ESP agreement will be for the same term as the contract.

Counsel recommends sending over the revision to PS so they can do a review with their legal team.

Motion to authorize the Board President to finalize the terms and execute

the Client Services Agreement on behalf of the Academy in substantially the same form as the Agreement presented to the Board by legal counsel at the May 14, 2026, Board meeting, contingent upon the non-disapproval of the Authorizer CMU.

The ESP Agreement DRAFT is approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

E. Legal Opinion on ESP Agreement DRAFT

Jason Hamstra

This is the Legal opinion on the ESP Agreement; it is a draft.

The legal opinion on the ESP Agreement DRAFT is approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

F. ESP Information Sheet

Jason Hamstra

We do not have it for the meeting. It is due tomorrow.

G. Memo of understanding RA4ALL

Alicia Jenkins

RA4ALL is a new intervention program Wayne RESA. HS students reading resource. Looking for schools to pilot 8th or 9th grade, who are 5 years behind in reading. Free resources. Random. Letter of interest. This is a memo of understanding.
Pending counsel approve.

The memo of understand with RA4ALL is approved as presented pending review of counsel. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

H. Auditor engagement Letter- Jason reviewed this with the Board.

Jason Hamstra

This engagement letter if from Yeo and Yeo. They will be our new auditors.

The letter of engagement from Yeo and Yeo is accepted and presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

IX. Public Comment

Jason Hamstra

The bleachers at the football field are getting old.
We went out to bid, and we received one bid in the amount of $270,000.
There would be seating for 800.
Same structure we have now.
We are passing annual inspections.
The job would take about three months; we would be looking to start in October.

X. Board Comment-None

XI. Correspondence-None

XII. Authorizer Comment

Mr. Hurt

Brought a plaque of appreciation and a name plate for our Trustee, Toasha Trustee Davis.

The annual conference registration is ongoing. Mr. Hurt handed out postcards reminders to the Board.

XIII. Adjournment 6:57 pm

Motion by Vice-President Baum, supported by Treasurer Woods to adjourn the meeting at 6:57pm. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Teresa Golba

Teresa Golba

Minutes approved by the Board of Directors at their 6-18 **2026 meeting.**

Secretary: Kathleen Operhall

Date: 6-18-26

PROPOSED R

APPROVED

Summit Academy North of Directors
Board of Education Office
PEAK
18601 Middlebelt Road
Romulus, MI 48174
Thursday, June 18, 2026
6:00 p.m.

MINUTES

I. Call Meeting to Order at 6:04 PM

II. Pledge of Allegiance

III. Roll Call: President Operhall, Vice-President Baum, Treasurer Woods, Trustee Davis

Excused: Bynum

IV. Approval of Minutes the regular meeting of May 14, 2026

The minutes of the regular meeting of May 15, 2026, are approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

V. Approval of Agenda special meeting of June 18, 2026

The agenda for the special meeting of June 18, 2026, is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

VI. Consideration of Bills/Receipts/ Financial Report- Jason Hamstra will review this with the Board

A. Approval of the bills, receipts, financial report

Jason Hamstra

Typical monthly bills, receipts and financial report.

The bills, receipts, financial report are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

B. Bond Accounting Adjustment

Jason Hamstra

Partner Solutions found an adjustment, a ledger line-item error. When we do the final budget, we need to make the ledger adjustment. Shows up in final budget.

C. 2025-2026 Final Revised Budget

Jason Hamstra

The final version shows the budget adjustment $-684,000. Our fund equity is still higher than required, at 16.5%

The 2025-2026 final revised budget is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

Motion to suspend the open meeting to go into the Public Budget Hearing
Motion by Treasurer Woods, supported by Vice-President Baum. President Operhall-yes, Vice-President Baum-yes, Treasurer Woods-yes, Trustee Davis-yes. Open meeting suspended at 6:30 PM

VII. Budget Public Hearing-6:30 p.m.

A. Public Comment-None

***Motion to reconvene the open meeting*. Motion by Treasurer Woods, supported by Vice-President Baum. President Operhall-yes, Vice-President Baum-yes, Treasurer Woods-yes, Trustee Davis-yes. Open meeting reconvened at 6:30:30 PM**

B. 2026-2027 Original Budget

Jason Hamstra

This budget it based on 1596 student count, and $250 per pupil increase; we should be $171,000 to the good for next year. The budget also includes a 3% contribution to the tech budget for the purchases we'll need

The 2026-2027 Original Budget is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

VIII. Old Business

A. Administrative Committee Reports to the Board

1. Finance -Jason stated to see the budget information above.
2. Communication-Jason stated we are advertising heavily for the fall.
3. Quality Instruction-Alicia stated that we've had many celebrations celebrating growth; including breakfasts, and picnics. Summer discovery at Summit this year has 450 in the north elementary K-10; it lasts for 6 weeks.
4. Climate and Culture of Success and Equity-Jason stated that we had our End of the Year celebration. Honoring some staff who have been with us up to 30 years.

5. Highly Effective Staff-Jason stated that there is nothing to report. We do have some openings, teacher and support staff. Chronic absenteeism has decreased; we've started celebrating students who are not chronically absent. We also credit Frank for establishing a positive reward system. We are better than the state average.

B. ESP Agreement - Jason reviewed this with the Board-CMU has some redlines. Partner Solutions hasn't responded. Approve contingent on acceptance of PS and CMU. Allowing Kathy to sign agreement.

The ESP Agreement is approved as presented contingent on acceptance of Partner Solutions and CMU; Kathy President Operhall is appointed to sign the final agreement. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

C. HR Year End Review -reviewed this with the Board

Jason Hamstra

The report was in your packet.

Jason reminded the board Jill Hendrickson is retiring this year. Her replacement is Les Sheldon.

D. HACCP for 2026-2027- Jason reviewed this with the Board

Jason Hamstra

This is the annual updated hazard analysis critical control point manual. It includes standard operating procedures for the taking of the temperature of meals, personal hygiene guidance, and sanitary procedures in the meal program.

The HACCP for 2026-2027 is approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

E. Bleacher Bid- Jason reviewed this with the Board.

Jason Hamstra

This project increases the number of seats, including ADA/Handicap, and will tie into our current press box. Included in next 26-27 budget. We hope to start late fall. Band will have a designated spot.

The bleacher bid submitted by Martin Public Seating in the amount of $262,711.36 is approved as submitted. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

IX. New Business

A. Employee Benefits Plans for 2026-2027 from CS Partners/Partner Solutions- Jason reviewed this with the Board.

Jason Hamstra

This is informational for the Board.

B. Professional Development Advisory Committee- Alicia reviewed this with the Board.

Alicia Jenkins

Because we use some professional development as instructional time. We need a professional development committee

C. District Improvement Plan- Alicia reviewed this with the Board

Alicia Jenkins

Our goal for district improvement around ELA is the aligning and naming of the program goals.

Coaches help teachers be better at top tier instruction.

Instructional rounds help with top tier instruction also.

D. MHSAA Membership Resolution-Jason reviewed this with the Board.

Jason Hamstra

This is the annual membership resolution for the Michigan High Schol Athletic Association.

The MSHAA Membership is approved as presented. Motion by Vice-President Baum, supported by Treasurer Woods. Motion carried unanimously.

E. Charter Contract Documents- Jason reviewed this with the Board

Jason Hamstra

CMU, and our Counsel are ready to move forward with the reauthorization.

1. Reauthorization Contract Terms and Conditions

The reauthorization contract terms and conditions are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

2. Reauthorization Contract Language
3. Reauthorization Contract Signature Page
4. Reauthorization Contract Amended By-Laws

The reauthorization amended by-laws and certification are approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

5. Reauthorization contract Amended By-Laws Signature Page
6. Indemnification of the University

The resolution for the indemnification of the University is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

7. Indemnification of Individuals Associated with the Academy

The resolution for the Indemnification of Individuals associated with the Academy is approved as presented. Motion by Treasurer Woods, supported by Vice-President Baum. Motion carried unanimously.

X. Public Comment-None

XI. Board Comment-President Operhall thanked the board members for coming to graduation. President Operhall would like a list of acronyms when they are used.

XII. Correspondence-None

XIII Authorizer Comment

Mr. Hurt thanked President Operhall for her support. Annual conference August 18, with a reception on August 17th. Board and administrators should register.

XIII. Adjournment 6:49pm KW/AB
Motion by Treasurer Woods, supported by Vice-President Baum to adjourn the meeting at 6:49 PM. Motion carried unanimously.

Proposed Minutes Respectfully Submitted,

Teresa Golba

Approved by the Board of Directors at their 8/13/26 **meeting.**

Secretary: SByrnell

Date: 8/13/26